



Shop User Guide

How to duplicate a multi-variant listing

Version 2.0.2



How to duplicate a multi-variant listing

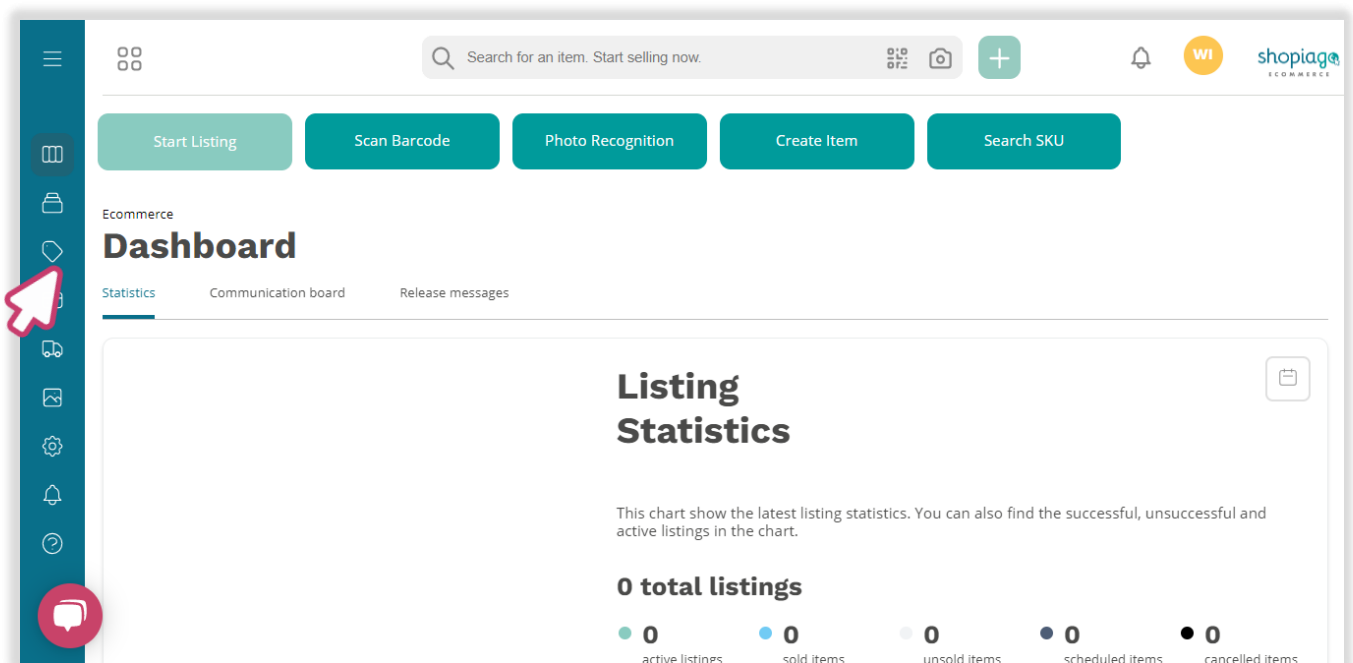
Within your Shopiago account, you can duplicate a multi-variant active listing using information from the existing listing. For example, if you received two or more similar items, you could easily duplicate these items using one of your active listings and list them on multiple marketplaces.

To be able to duplicate a current listing, your account role must include this privilege.

To duplicate an existing listing;

 Login to your Shopiago account.

 From the dashboard left-hand menu, click the 'Listings' icon.





How to duplicate a multi-variant listing

From the 'listings' menu, click on the 'Active listings' tab.

Ecommerce

Listings

Advanced View Revises Templates & Drafts **Active Listings** Sold Listings Unsold Listings Unsuccessful

	Marketplace	Status	Listing Title	Variant Name	Marketpl
<input type="checkbox"/>					
<input type="checkbox"/>	Shopify	Cancelled	Kid's Block-The-Sun Hat		rapidlistin
<input type="checkbox"/>	eBay	Sold	Toddler sleeveless summer romper	Character Family	jnohu92
<input type="checkbox"/>	eBay	Sold	Toddler summer hat		jnohu92

In the listing table, select an item.

And click on the 'Actions' button (top-right corner).

Ecommerce

Listings



Advanced View Revises Templates & Drafts **Active Listings** Sold Listings Unsold Listings Unsuccessful

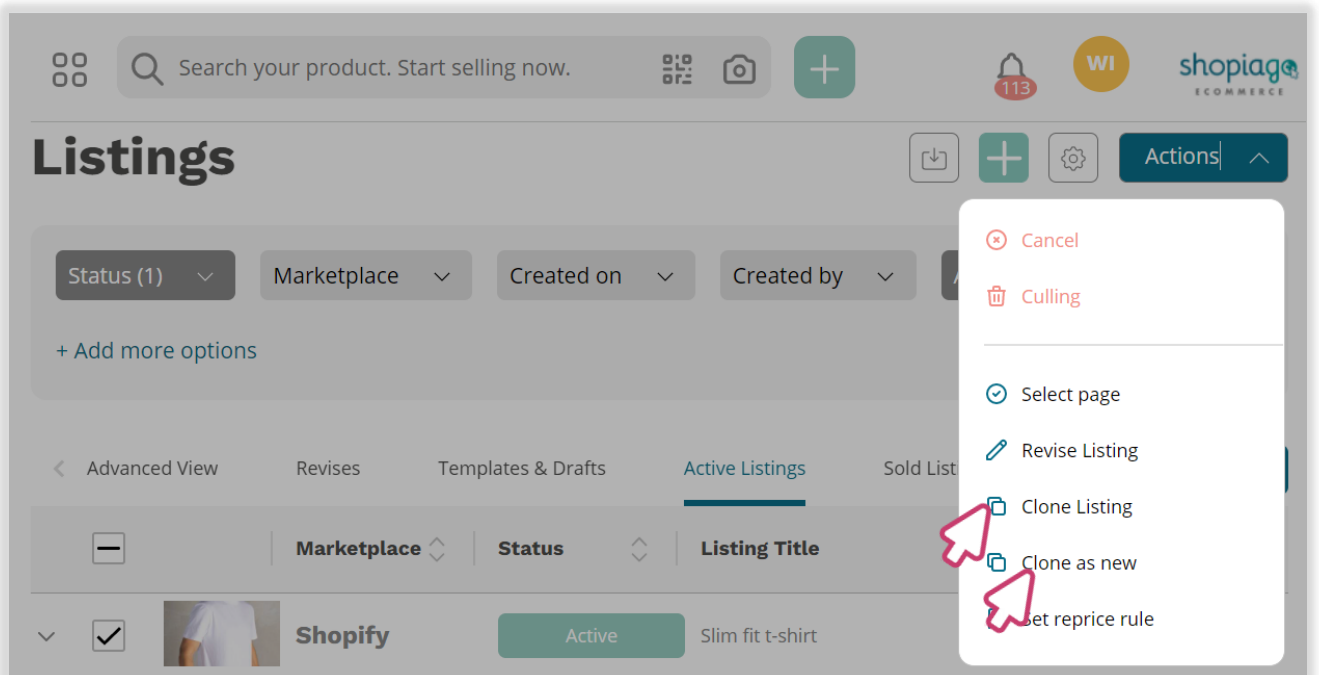
	Marketplace	Status	Listing Title	Variant Name	Marketpl
<input type="checkbox"/>					
<input type="checkbox"/>	Shopify	Active	Slim fit t-shirt	Fit	rpdlst
<input checked="" type="checkbox"/>	Shopify	Active	Simple White T-Shirt	Size / Neckline	rpdlst
<input type="checkbox"/>	Shopify	Active	Simple Shirt	Size / Colour	rpdlst



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From the pop-up screen, you will be presented with two cloning options:

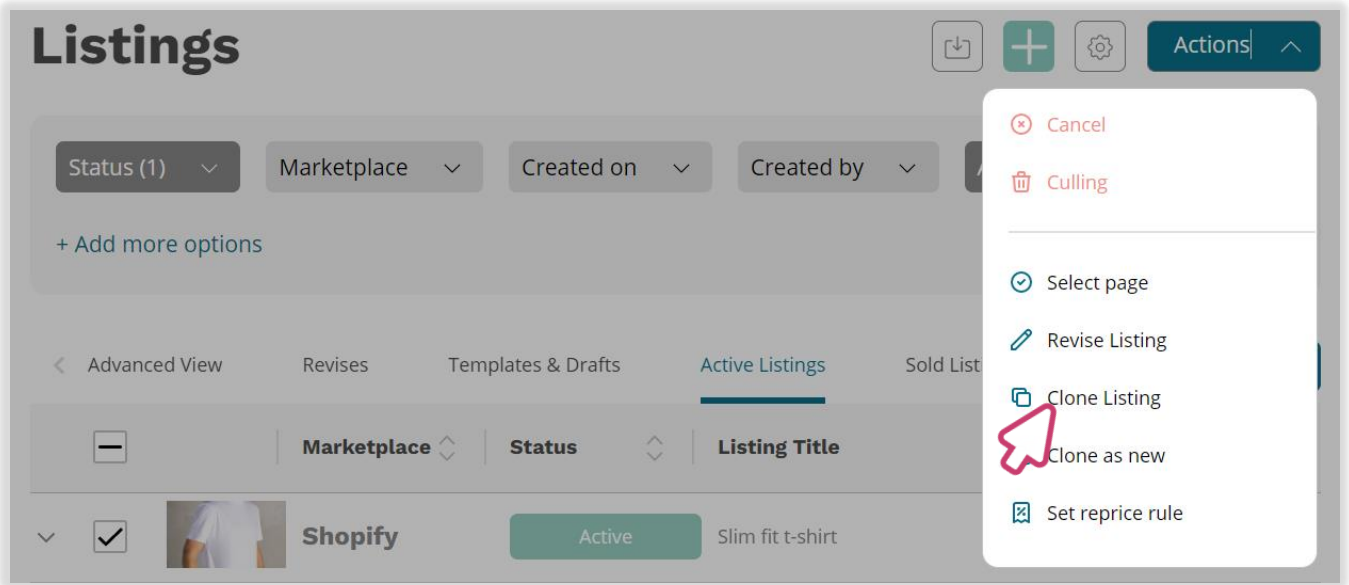
-  **'Clone Listing'** - This involves creating a listing based on the same item. All information relating to the existing listing, e.g., item description, variants, images, pricing, policies, etc., will be incorporated into the listing form. Once the listing is submitted, the item will not be added to your inventory, as it already exists. However, if changes are made to inventory data while cloning, the system will automatically adjust the inventory.
-  **'Clone as new'** - As the name implies, all information relating to the existing listing, e.g., item description, variants, images, pricing, policies, etc., will be incorporated into the listing form. By selecting this option, the system will create the listing and also add the item as new to your inventory. You can select this option if you want to add the item to inventory "as new" once the listing is submitted.



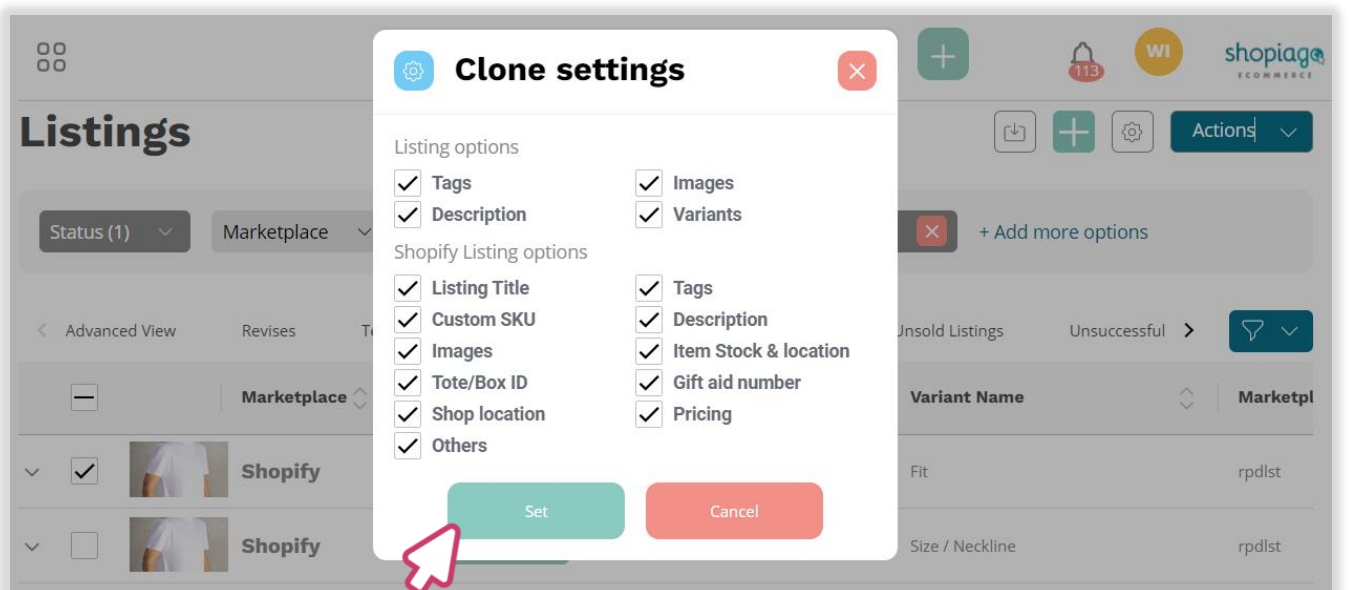


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🔗 For this example, we will be selecting "Clone Listing" from the pop-up screen.



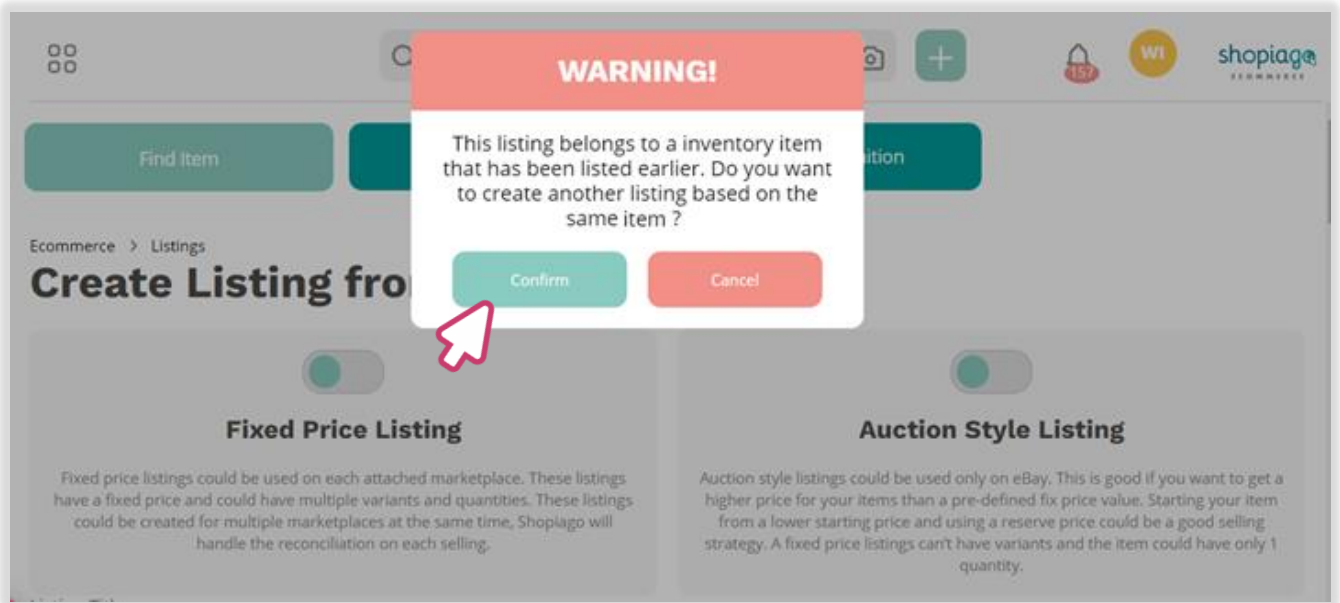
🔗 From the pop-up screen, add or remove the clone characteristics that you want to include or exclude in the listing form, and click on the 'Set' button once you are ready. (This is basically to add or remove certain information associated with the existing listing).



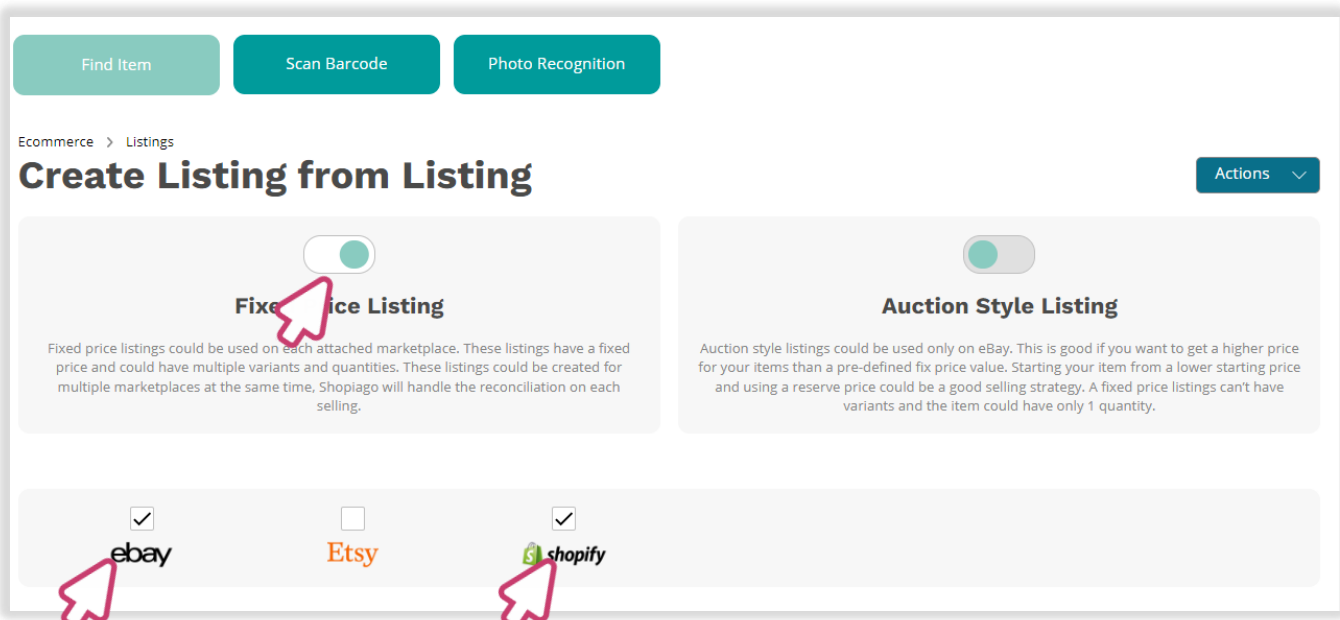


How to duplicate a multi-variant listing

- Then click on the 'confirm' button, to create a listing based on the same item.



- From the listing information page, select a buying format. As an example, 'fixed price listing'.
- Update or add additional marketplaces for the listing.





How to duplicate a multi-variant listing

- Go through the listing title and description to make sure all the information is correct, and make changes if necessary.

Listing Title

Slim Fit T Shirt Muscle Fit Gym Top Designer Short Sleeve Curved Hem Tee [Search on eBay](#)

Description *

Plain text eBay Shopify

Description *

Item Description

Bound By Honour Designer Men's Athletic Slim Fit T-shirt

Ideal for Gym Wear

Long Drop with Curved Hem

Crew Neck, Short Sleeves

Embroidered Logo on The Front

92% Cotton 8% Elastane

Machine Washable (Please See Tags)

- To add an HTML template to eBay description, click on the 'eBay' description tab.

Listing Title

Slim Fit T Shirt Muscle Fit Gym Top Designer Short Sleeve Curved Hem Tee [Search on eBay](#)

Description *

Plain text eBay Shopify

Description *

Item Description

Bound By Honour Designer Men's Athletic Slim Fit T-shirt

Ideal for Gym Wear

Long Drop with Curved Hem

Crew Neck, Short Sleeves

Embroidered Logo on The Front

92% Cotton 8% Elastane

Machine Washable (Please See Tags)



How to duplicate a multi-variant listing

- Then click on the 'HTML field' and select a template from the drop down.

Plain text **eBay** Shopify

Description *

Enter text to search

Trousers

Watches/Clocks

Web

X

Colour : Light brown-beige

This bag is also available in red, in grey and in black, please check our other listings or contact us

Measurements : L 9.5" x H 7.5" x D 5"

Material : 100% leather

Authenticity : We only sell authentic products, bought directly at Gucci, please contact us if you need a copy of Gucci store receipt and we will include it in your order.

- To preview the selected HTML template, click on the "quick view" icon, and then click on the "close" icon on the top right hand side of the next screen to return back to the listing form.

Description *

Plain text **eBay** Shopify

Description *

HTML template

Tops/shirts

OUR VISION

We want children to grow into adults, we want adults to live longer and we want bereavement through trauma to become rare.

Title

Item Condition -



How to duplicate a multi-variant listing

- Once you've decided on the item price, click on the 'Price' field and enter the item price.
- Custom SKU' (Stock Keeping Unit) will automatically populated for each variants.
- You can add a tag (s) to the item. This is for internal use for categorising listings—as for example, 'Men's T-shirt'.
- Enable 'Collect in Store', if you want buyers to collect the item in store. (To use this feature, the account owner or administrator must add these to the shipping methods).
- Turn-on 'Job Lot Item' switch, if you are selling the item as a group. If not, leave Off.
- Update or add additional item photo(s) if necessary.

A screenshot of the shopiagogo listing form. Red arrows point to the Price field (containing '17'), the Custom SKU field (containing 'XY2000125481-2'), the Tags field (containing 'Men's T-shirt'), the Collect in store toggle (which is turned on), the Job lot item toggle (which is turned on), and the Images section (which shows a photo of a man in a white t-shirt and a placeholder for another image with the text 'Browse or drop your images here').

Price: 17

Custom SKU: XY2000125481-2

Tags: Men's T-shirt, Enter a new tag

Collect in store: ☒




Job lot item: ☒

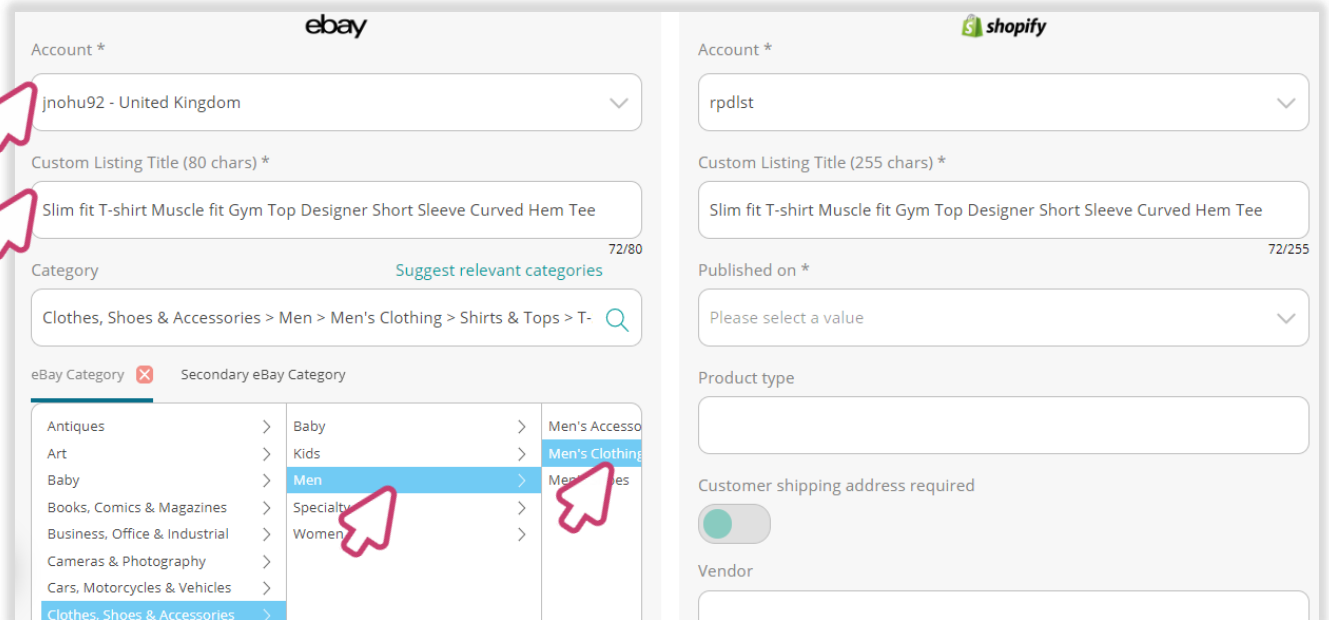
Images (1/12)

Browse or drop your images here



Modifying listing information for eBay

-  Select an eBay account for the listing.
-  Click on the 'Custom Listing Title' field to modify the title if necessary.
-  Check that the item is in the right category. If not, you can update it.



The image shows a side-by-side comparison of the 'Account' and 'Listing' sections of the eBay and Shopify interfaces. Red arrows point to the 'Account' dropdown, 'Custom Listing Title' field, and 'Category' section on the eBay side, and the 'Account' dropdown, 'Custom Listing Title' field, and 'Published on' dropdown on the Shopify side.

Field	eBay	Shopify
Account *	jnohu92 - United Kingdom	rpd1st
Custom Listing Title (80 chars) *	Slim fit T-shirt Muscle fit Gym Top Designer Short Sleeve Curved Hem Tee	Slim fit T-shirt Muscle fit Gym Top Designer Short Sleeve Curved Hem Tee
Category	Clothes, Shoes & Accessories > Men > Men's Clothing > Shirts & Tops > T- eBay Category: Clothes, Shoes & Accessories Secondary eBay Category: Men's Clothing	Published on * Please select a value
Product type		
Customer shipping address required		<input type="checkbox"/>
Vendor		



Modifying listing information for eBay

- 🕒 If you select 'Fixed price' as the listing style (buying format), the listing duration will automatically be selected.
- 🕒 Click on 'Condition' field and select the item condition from the drop-down.
- 🕒 And manually enter the item 'condition description' if there is any.




The screenshot shows the eBay listing form interface. On the left, a category selection menu is open, showing a hierarchy: Art > Baby > Books, Comics & Magazines > Business, Office & Industrial > Cameras & Photography > Cars, Motorcycles & Vehicles > Clothes, Shoes & Accessories > Kids > Men > Specialty > Women. The 'Listing duration *' dropdown is set to 'Good Until Cancelled'. The 'Condition *' dropdown is set to 'New with tags'. The 'Condition description' text input field contains the text 'In excellent condition'. On the right, there is a toggle for 'Customer shipping address required' (which is turned on), a 'Vendor' text input field, and a 'Shopify Tags' section with a text input field labeled 'Enter a new tag'. Three red arrows point to the 'Good Until Cancelled' dropdown, the 'New with tags' dropdown, and the 'In excellent condition' text input field.






eBay Item specifics

Item specifics are required when listing to eBay marketplace and once you get it right, it can boost sales. Below are three categories for item specifics;




Required

-  eBay requires mandatory attributes for this category. It will help customers to find items when they perform a search.
-  On the marketplace, buyers usually filter their search by using item specifics. Making it easier for them to find what they are looking for.
-  If you haven't entered one of these specifics, the item will drop off the search and therefore it won't be visible to customers.

Recommended

-  Your listing will perform better if you fill in these recommended attributes.
-  It could reach a higher search position and will show up in more search results.
-  This is not mandatory but if you have these details, please enter them.

Optional

-  You can add additional attributes to your listing but this is not mandatory.
-  These attributes will be shown on the listing but may not be used during eBay search.
-  This doesn't affect buyer's search but could improve customers experience.



Modifying the item specifics

- Click on the 'Edit' item specifics button, to confirm that all specifics are similar.

This screenshot shows a section of the Shopiago interface titled "Condition *". It features a dropdown menu with "New with tags" selected. Below this is a text input field containing "Excellent condition". At the bottom, there are three items listed with green checkmarks: "Item Specifics", "Pricing & Payment", and "Policies". To the right of each item is a blue "edit" button. A red hand cursor icon is pointing at the "edit" button for "Item Specifics".

- If necessary, you can amend or add additional item specifics.
- Click on the 'Set Specifics' button after making any changes.

This screenshot shows the "Item Specifics" modal window. At the top, it says "If you use any of these properties as a variant attribute, those will be excluded". Below this are three input fields: "Please enter values", "Please enter values", and "Please select a value". The "Sleeve Length" section has a text input field. The "Theme" section has checkboxes for "20s", "30s", "3D", "40s", "50s", "60s", "70s", "80s", "90s", and "Aloha". The "Vintage" section has a dropdown menu. There is a "Search for more values" input field and an "Add" button. The "Optional" section has checkboxes for "Accents" (Button, Beaded, Bow, Buckle, Crochet, Embroidered, Fringe, Fur Trim, Glitter). The "Fabric Type" section has a text input field. The "Handmade" section has a dropdown menu. At the bottom, there are two buttons: "Set specifics" and "Cancel". A red hand cursor icon is pointing at the "Set specifics" button.



Updating eBay pricing and payment

- 🔗 Confirm that 'Vat %' and listing donation percentage' are correctly entered. To do this, click on the 'Pricing & payment' 'edit' button to modify.

A screenshot of the shopiagi item listing page. At the top, there is a dropdown menu labeled "New with tags" with a downward arrow. Below this is a "Condition description" section with a text input field containing "Excellent condition". Underneath, there are three sections: "Item Specifics", "Pricing & Payment", and "Policies". Each section has a green checkmark icon to its left and a blue "edit" button to its right. A red mouse cursor arrow is pointing at the "edit" button for the "Pricing & Payment" section.

- 🔗 From the pop-up screen, modify or key-in the item VAT %. This only applies to new goods. Leave it blank if the item is not new.
- 🔗 Click on the 'Donation percentage' field to select a 'Listing Donation Percentage' for the item. This is the amount you are donating for the item. If you are a charity then this should automatically be set to 100% in your settings.

A screenshot of the "Pricing & Payment" pop-up screen. The title bar at the top says "Pricing & Payment" in bold black text, with a red close button (an 'X' in a circle) on the right. The screen is divided into two main sections. The left section is titled "VAT" and contains a text input field with "20" and a "%" symbol to its right. Below this are two toggle switches: "Best offer" (which is turned on) and "Private listing" (which is turned off). The right section is titled "Donation Percentage" and contains a vertical slider. The slider has a range from 75 to 100, with increments of 5. A red mouse cursor arrow is pointing at the slider. At the bottom right of the slider, there is a red "cancel" button.



Updating eBay pricing and payment

- 🔗 You can, Switch - On the 'Best Offer' toggle switch if necessary. This allows buyers to submit an offer for what they are willing to pay (you can decide whether to accept or make a counter-offer).
- 🔗 Enter the amount you are willing to automatically accept as well as the lowest amount to automatically decline.
- 🔗 Switch on 'Private Listing' if necessary, to keep buyers identities hidden from other eBay members.
- 🔗 And then, click on the 'Set pricing' button to save changes.

The screenshot shows a 'Pricing & Payment' dialog box with the following elements:

- VAT:** A text input field containing '20' followed by a '%' symbol.
- Donation Percentage:** A text input field containing '100' followed by a '%' symbol.
- Best offer:** A toggle switch that is currently turned on (green).
- Automatically accept offers of at least:** A text input field containing '15' followed by a '£' symbol.
- Automatically decline offers lower than:** A text input field containing '15' followed by a '£' symbol.
- Private listing:** A toggle switch that is currently turned off (grey).
- Buttons:** A teal 'Set Pricing' button and a red 'Cancel' button.

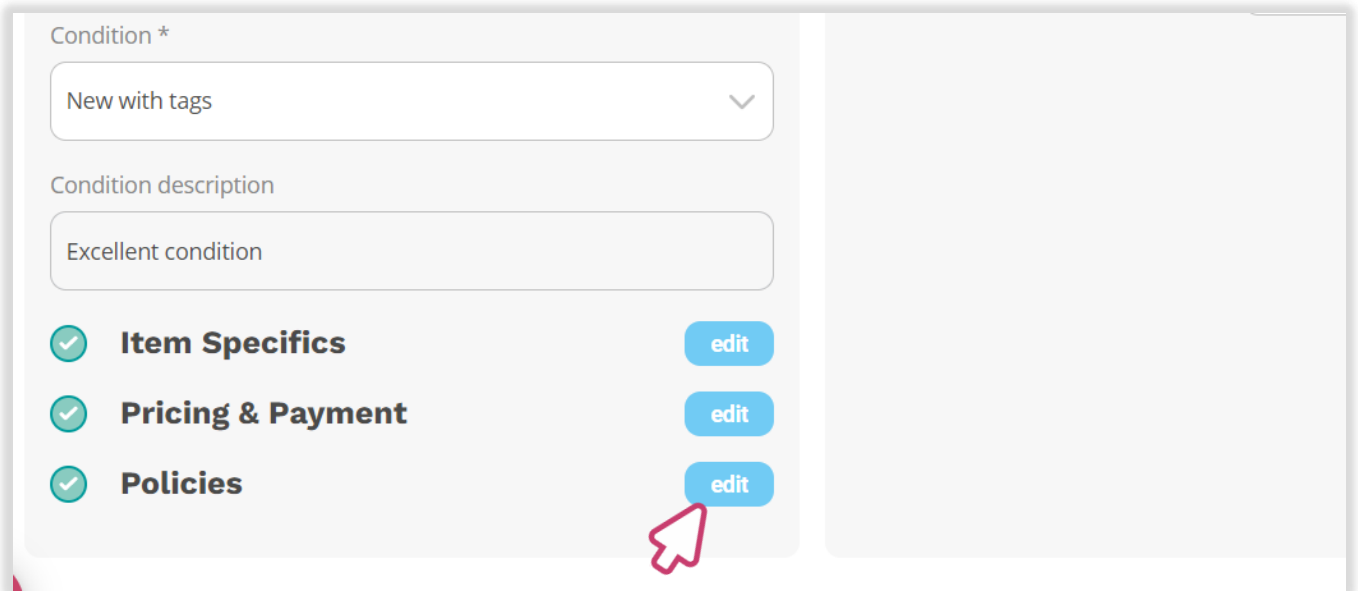
Red arrows point to the 'Best offer' toggle, the 'Automatically accept offers' input, the 'Automatically decline offers' input, the 'Private listing' toggle, and the 'Set Pricing' button.



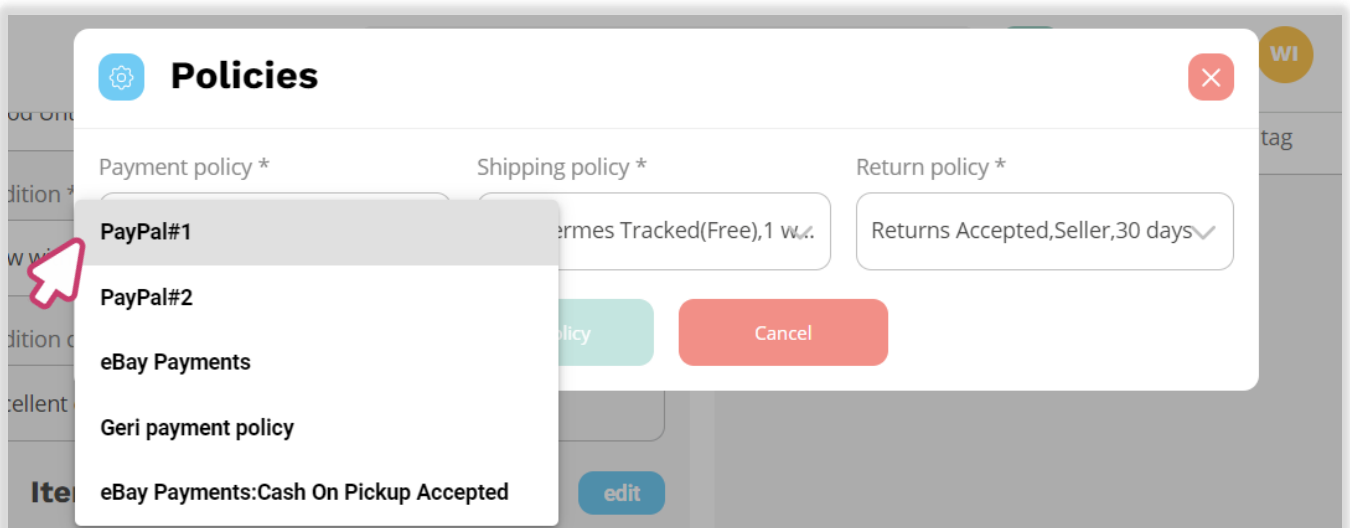
Modifying eBay item policies

When selling on eBay, you have to let the buyers know how they can pay, how long it will take to ship out an item, and whether you accept returns or not. If these policies are already synced to your Shopiago account.

 Click on the 'Edit' button, to update the listing policies.

A screenshot of the Shopiago interface. On the left, there's a form with two input fields: "Condition *" with a dropdown menu showing "New with tags" and a chevron icon, and "Condition description" with a text input field containing "Excellent condition". Below these are three items, each with a green checkmark icon and a blue "edit" button. The items are "Item Specifics", "Pricing & Payment", and "Policies". A red hand cursor icon is pointing at the "edit" button for "Policies".

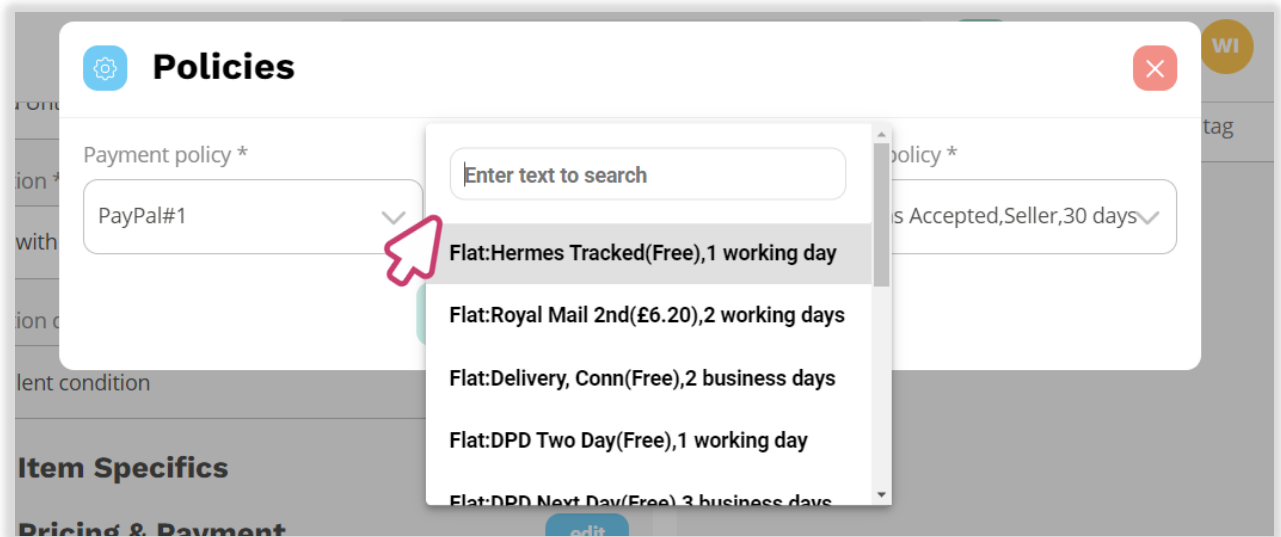
 From the pop-up screen, click on the 'Payment policy' field to update the payment policy if necessary.

A screenshot of the Shopiago "Policies" pop-up screen. The screen has a white background with a blue gear icon and the word "Policies" in bold. There are three main sections: "Payment policy *", "Shipping policy *", and "Return policy *". The "Payment policy *" section has a dropdown menu with options: "PayPal#1", "PayPal#2", "eBay Payments", "Geri payment policy", and "eBay Payments:Cash On Pickup Accepted". A red hand cursor icon is pointing at the "PayPal#1" option. The "Shipping policy *" section has a text input field containing "Terms Tracked(Free),1 w.". The "Return policy *" section has a text input field containing "Returns Accepted,Seller,30 days" with a chevron icon. At the bottom, there are two buttons: a green "Policy" button and a red "Cancel" button. There is also a blue "edit" button at the bottom right.

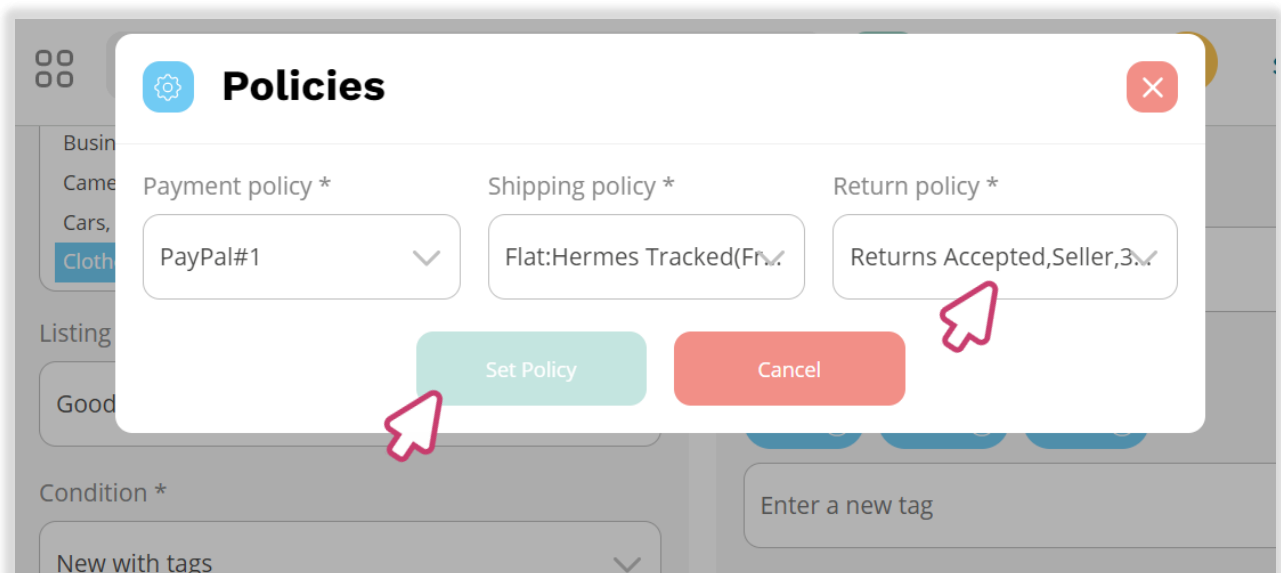


Modifying eBay item policies

- Click on the 'Shipping policy' field and update the relevant postage service provider if necessary.



- Click on the 'Return policy' field and update the relevant return policy if necessary.
- Then click on the 'Set Policy' button.





Shopify listing information

- 🔍 For Shopify, select the correct account.
- 🔍 Click on the 'Custom title field to modify the title if necessary.
- 🔍 Click on 'Published on' field and select either 'Global' or 'Web'. (Web publishing is the process of publishing original content on the Internet which includes building and uploading websites, updating the associated webpages, and posting content to these webpages online. While global publishing refers to the international publishing original content on the internet).
- 🔍 Update or key-in the 'product type' if necessary. This refer to the item category.
- 🔍 Switch on 'Customer shipping address' (to request the customer's address when they checkout).

Listing Data

Account *

ebay

jnohu92 - United Kingdom

Custom Listing Title (80 chars) *

Slim fit T-shirt Muscle fit Gym Top Designer Short Sleeve Curved Hem Tee

Category

Suggest relevant categories

Clothes, Shoes & Accessories > Men > Men's Clothing > Shirts & Tops > T-

eBay Category

Secondary eBay Category

Antiques	>	Baby	>	Men's Access
Art	>	Kids	>	Men's Clothing
Baby	>	Men	>	Men's Shoes
Books, Comics & Magazines	>	Specialty	>	
Business, Office & Industrial	>	Women	>	

Account *

shopify

rpd1st

Custom Listing Title (255 chars) *

Slim fit T-shirt Muscle fit Gym Top Designer Short Sleeve Curved Hem Tee

Published on *

Global

Product type

Men's Clothing

Customer shipping address required

☒





Shopify listing information

- 👉 Click on the 'Vendor' field and update or enter the item manufacturer name if necessary.
- 👉 Click on 'Shopify tag' field and update or enter new tag(s) if necessary. Shopify tags are searchable keywords that are associated with the item, which helps customers locate your item when searching.

The screenshot shows the Shopify listing form with several fields and a sidebar. A red arrow points to the 'Vendor' field, which contains the text 'Zara'. Another red arrow points to the 'Shopify Tags' section, which shows a tag 'Men's T-shirt' and a text input field 'Enter a new tag'.

Antiques >	Baby >	Men's Accessories
Art >	Kids >	Men's Clothing
Baby >	Men >	Men's Shoes
Books, Comics & Magazines >	Specialty >	
Business, Office & Industrial >	Women >	
Cameras & Photography >		
Cars, Motorcycles & Vehicles >		
Clothes, Shoes & Accessories >		

Listing duration *
Good Until Cancelled

Condition *
New with tags

Condition description
In excellent condition

☐ Item Specifics [edit](#)

Men's Clothing

Customer shipping address required
☒

Vendor
Zara

Shopify Tags
Men's T-shirt [+](#) Enter a new tag

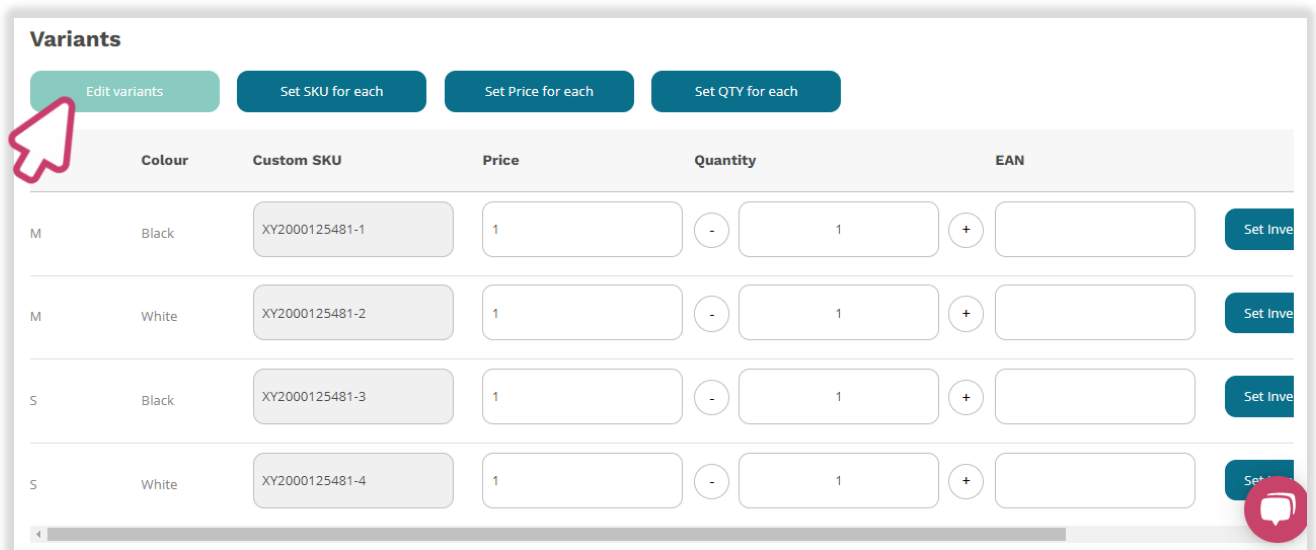


Updating variants information

Variations (variants) are sets of items that are related but differ in terms of their characteristics, e.g., size, colour, etc. If the existing listing is multi-variant, you can update or add additional variations if needed.

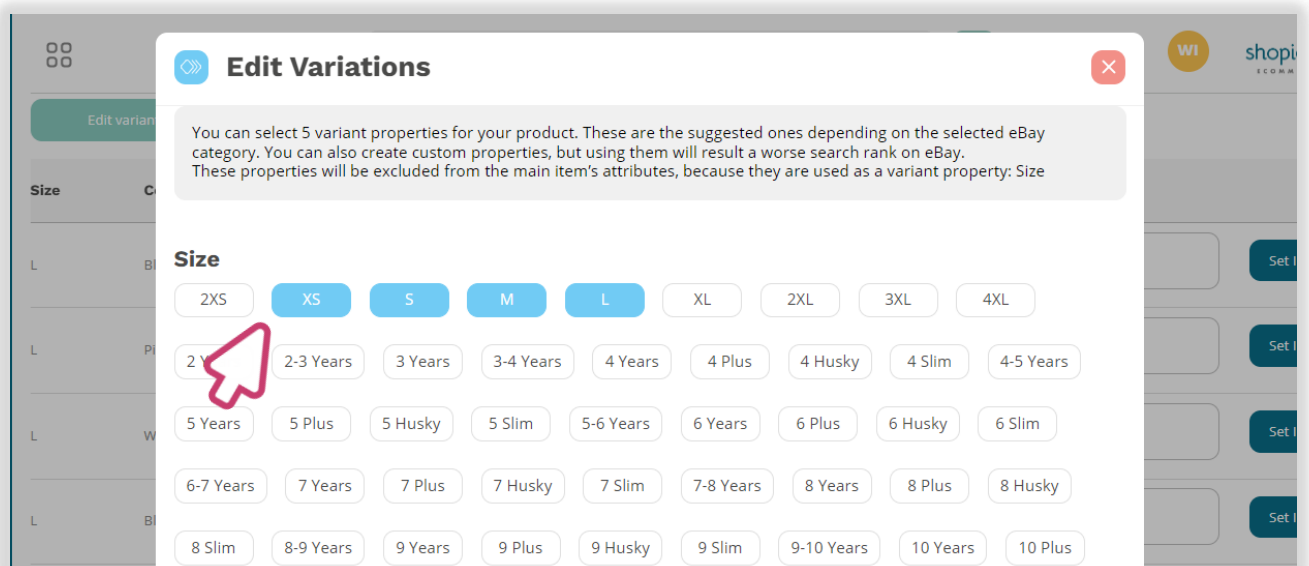
To update the item Variants:

 Click on the 'Edit' variants' button.



	Colour	Custom SKU	Price	Quantity	EAN	
M	Black	XY2000125481-1	1	- 1 +		Set Inve
M	White	XY2000125481-2	1	- 1 +		Set Inve
S	Black	XY2000125481-3	1	- 1 +		Set Inve
S	White	XY2000125481-4	1	- 1 +		Set

 From the next screen, you can add new or remove existing variants from the pre-populated options.



Edit Variations

You can select 5 variant properties for your product. These are the suggested ones depending on the selected eBay category. You can also create custom properties, but using them will result a worse search rank on eBay. These properties will be excluded from the main item's attributes, because they are used as a variant property: Size

Size

2XS XS S M L XL 2XL 3XL 4XL

2-3 Years 3 Years 3-4 Years 4 Years 4 Plus 4 Husky 4 Slim 4-5 Years

5 Years 5 Plus 5 Husky 5 Slim 5-6 Years 6 Years 6 Plus 6 Husky 6 Slim

6-7 Years 7 Years 7 Plus 7 Husky 7 Slim 7-8 Years 8 Years 8 Plus 8 Husky

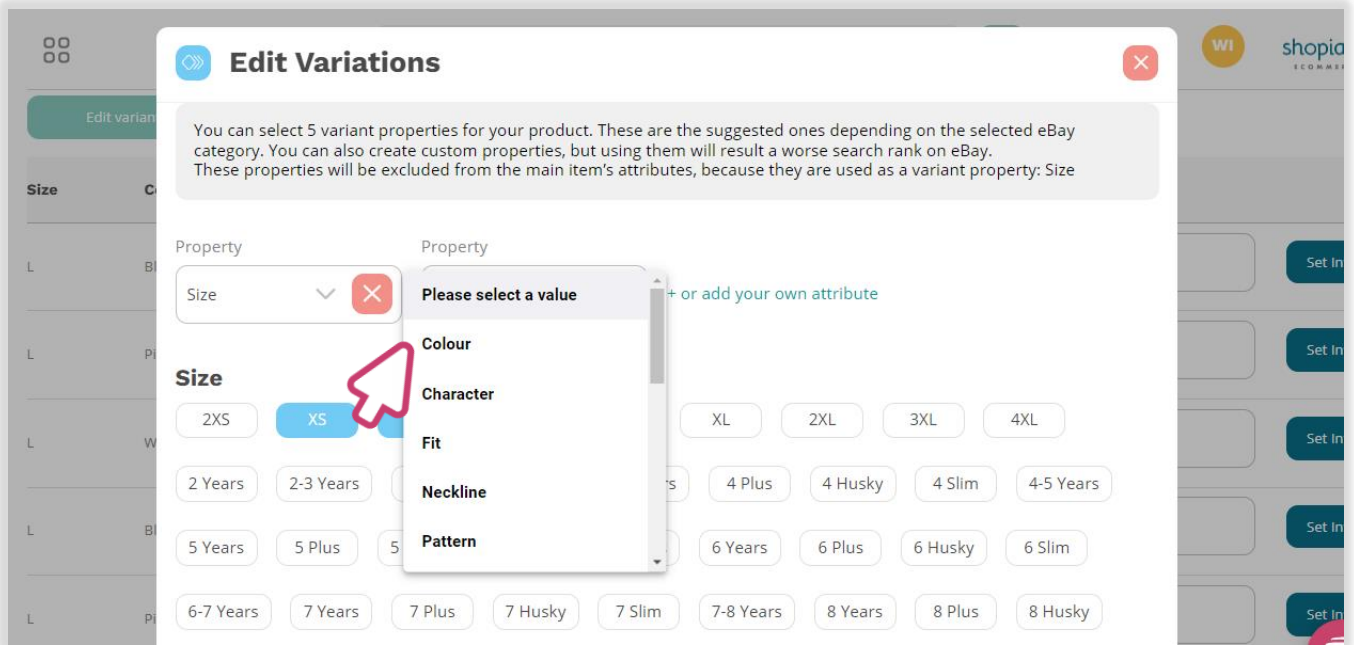
8 Slim 8-9 Years 9 Years 9 Plus 9 Husky 9 Slim 9-10 Years 10 Years 10 Plus



Updating variants information

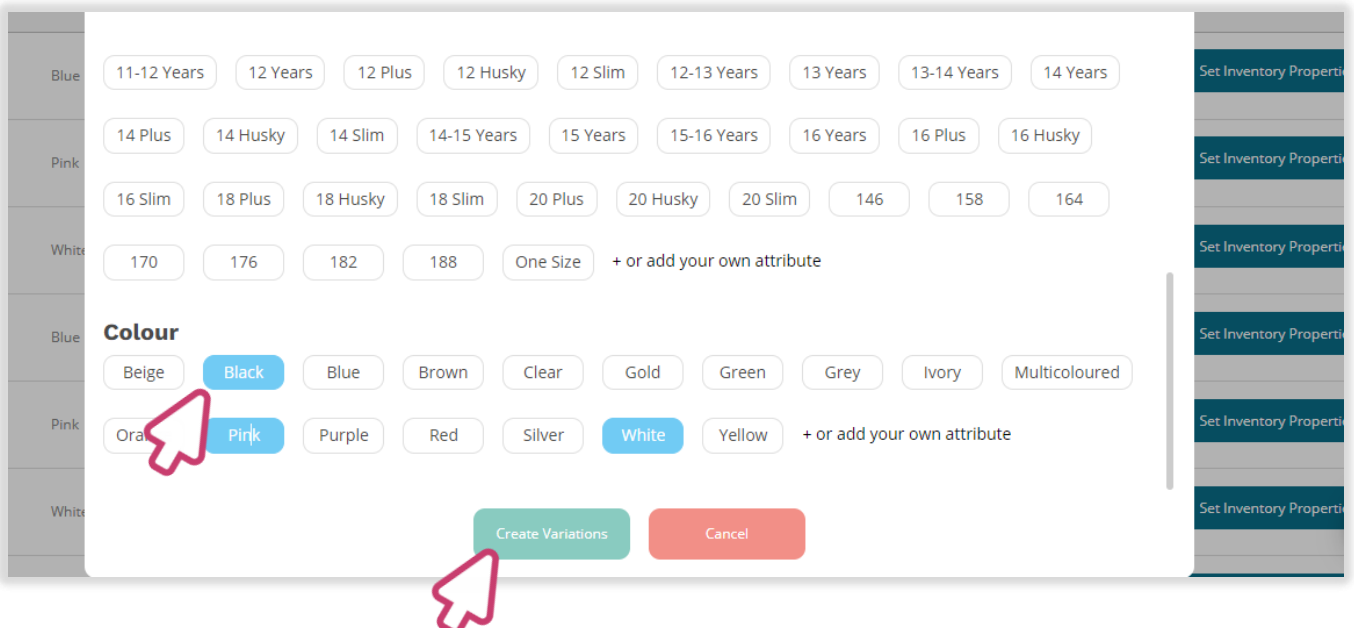
To add an additional variant property:

- 🔗 click on the next 'Property' field and select a variant type. Variants properties are suggested based on the selected item category.



- 🔗 Select the additional item variant(s) from the pre-populated options.

- 🔗 And then, click on 'Create Variation' button.





Updating variants information

- 🌐 On the variations table, the "Custom SKU" (stock keeping unit) will automatically be populated for each variant.

The screenshot shows the 'Variants' section of the shopiagi interface. At the top, there are four buttons: 'Edit variants' (teal), 'Set SKU for each' (dark teal), 'Set Price for each' (dark teal), and 'Set QTY for each' (dark teal). Below these buttons is a table with the following columns: 'Size', 'Colour', 'Custom SKU', 'Price', 'Quantity', and 'EAN'. The table contains four rows of data, each representing a variant. The 'Custom SKU' column is highlighted with a red mouse cursor. To the right of the table, there are four 'Set Inve' buttons (partially visible). A red speech bubble icon is located in the bottom right corner of the interface.

Size	Colour	Custom SKU	Price	Quantity	EAN
M	Black	XY2000125481-1	1	- 1 +	
M	White	XY2000125481-2	1	- 1 +	
S	Black	XY2000125481-3	1	- 1 +	
S	White	XY2000125481-4	1	- 1 +	

- 🌐 Manually enter the SKU in the pop up screen.

- 🌐 And then, click on the 'Set' button.

The screenshot shows a 'Set SKU' pop-up screen. At the top left, there is a blue button with a '+' icon and the text 'Set SKU'. At the top right, there is a red button with an 'X' icon. Below these buttons is a text input field containing the text 'SKU20221'. At the bottom of the pop-up, there are two buttons: 'Set' (teal) and 'Cancel' (red). A red mouse cursor is pointing at the 'Set' button.



Updating variants information

- 🔗 Item price will automatically be populated for each variant. If not, click on 'Set price for each' button.

Variants

Edit variants Set SKU for each Set Price for each Set QTY for each

Size	Colour	Custom SKU	Price	Quantity	EAN	
M	Black	XY2000125481-1	1	- 1 +		Set Inve
M	White	XY2000125481-2	1	- 1 +		Set Inve
S	Black	XY2000125481-3	1	- 1 +		Set Inve
S	White	XY2000125481-4	1	- 1 +		Set Inve

- 🔗 Enter the item price into the 'price' field.

- 🔗 Then click on the 'Set' button.

commerce Trade-in Settings

ants

Edit variants Set SKU for

Set Price

17

Set Cancel

Colour Custom SKU

Black XY2000125481-1 1 - 1 + Set

White XY2000125481-2 1 - 1 + Set



Updating variants information

- 🌐 If prices are different for each variant, click on the 'Price' field and enter them individually.

Variants

Edit variantsSet SKU for eachSet Price for eachSet QTY for each

Size	Neckline	Custom SKU	Price	Quantity			EAN
M	Round Neck	XY2000125487-1	17	-	1	+	
S	Round Neck	XY2000125487-2	16	-	1	+	
L	Round Neck	XY2000125487-3	18	-	1	+	
		XY2000125487-4	17	-	1	+	

- 🌐 You can update the item quantity by using the "Quantity Adjustment" button to increase or decrease the item quantity for each variant.

Variants

Edit variantsSet SKU for eachSet Price for eachSet QTY for each

Colour	Custom SKU	Price	Quantity			EAN	
Black	XY2000125481-1	17	-	1	+	Does Not Apply	<button>Set Inventory Properties</button>
White	XY2000125481-2	12	-	1	+	Does Not Apply	<button>Set Inventory Properties</button>
Black	XY2000125481-3	15	-	1	+	Does Not Apply	<button>Set Inventory Properties</button>
White	XY2000125481-4	17	-	1	+	Does Not Apply	<button>Set Inventory Properties</button>



Updating variants information

- 🔗 Enter the item identifier number (EAN) for each variant. Identification number makes it easier for customers to find your item, so please be sure to fill this field.
- 🔗 If your item don't have EAN, click the text field and select Does Not Apply.

Variants

Edit variants

Set SKU for each

Set Price for each

Set QTY for each

Colour	Custom SKU	Price	Quantity		EAN	
Black	XY2000125481-1	17	-	1	+	Does Not Apply
White	XY2000125481-2	12	-	1	+	Does Not Apply
Black	XY2000125481-3	15	-	1	+	Does Not Apply
White	XY2000125481-4	17	-	1	+	Does Not Apply



inventory data

Setting inventory data for variants will help you manage and track your stock record when you list multi-variant items on a single or multiple marketplaces. When one of the items is sold, Shopiago will adjust the inventory level for each sale.

However, when "cloning" a listing (not as new), you would not be able to update the inventory properties as the item already exists in your inventory. On the other hand, if the item quantity is updated, then Shopiago will automatically adjust the inventory once the item is listed.

✓

Shipping & Payment

✓

Policies

✓

edit

✓

edit

✓

edit

Variants

Edit variants

Set SKU for each

Set Price for each

Set QTY for each

SKU	Price	Quantity	EAN
1125487-1	17	- 1 +	Does Not Apply
1125487-2	17	- 1 +	Does Not Apply
1125487-3	17	- 1 +	Does Not Apply

✓

Set Inventory Properties

Remove

✓

Set Inventory Properties

Remove

✓

Set Inventory Properties

Remove



Submit your listing

Once all item information is correctly entered, click the 'Create listing' button to list the item to selected marketplace(s).

EcommerceTrade-inSettings

Search your product. Start selling now.

34WIshopiagio ECOMMERCE

S	Round Neck	XY2000125487-2	17	-	1	+	Does Not Apply	Set Inventory Properties
L	Round Neck	XY2000125487-3	17	-	1	+	Does Not Apply	Set Inventory Properties
M	V-Neck	XY2000125487-4	17	-	1	+	Does Not Apply	Set Inventory Properties
S	V-Neck	XY2000125487-5	17	-	1	+	Does Not Apply	Set Inventory Properties
L	V-Neck	XY2000125487-6	17	-	1	+		Set Inventory Properties

☐ I want to follow messages on my dashboard related to this item

Create Listing

Save as a draft

Save as a template




Cancel

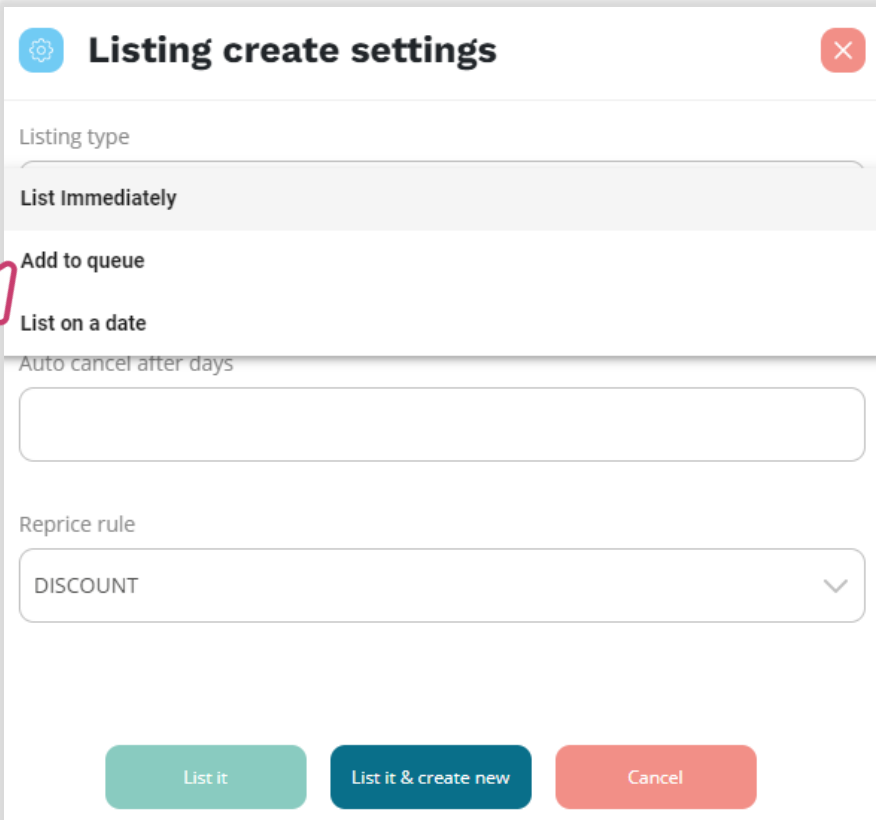




Listing options

Once you've clicked on the 'Create listing' button, you will be prompted to select one listing type:

-  **List immediately** - select this option if you want the item to go live instantly.
-  **Add to queue** - means the item will be sent to eBay at a scheduled time that you have determined within your settings.
-  **List on date** - a set date that you want the item to go live on eBay.

A screenshot of a "Listing create settings" dialog box. The dialog has a title bar with a gear icon and a close button (red square with a white 'X'). Below the title bar, there is a section labeled "Listing type" with three options: "List Immediately" (highlighted with a grey background), "Add to queue", and "List on a date". A red hand cursor icon is pointing at the "Add to queue" option. Below this section is a field labeled "Auto cancel after days" with an empty input box. Further down is a section labeled "Reprice rule" with a dropdown menu showing "DISCOUNT" and a downward arrow. At the bottom of the dialog are three buttons: "List it" (teal), "List it & create new" (dark teal), and "Cancel" (red).



Listing options

If you've selected 'List Immediately' as your listing type:

- 🔗 Enter value for 'Auto-cancel after days'.
- 🔗 Click on 'Reprice rule' field and select a rule that you've created, or leave blank if it is not applicable.
- 🔗 Finally, click '**List it**' OR '**list it & create new**' button.

A screenshot of the "Listing create settings" modal in a web application. The modal is white with a red close button in the top right corner. It contains three main sections: "Listing type" with a dropdown menu showing "List Immediately", "Auto cancel after days" with a text input field containing the number "2", and "Reprice rule" with a dropdown menu showing "FIXED". At the bottom of the modal are three buttons: "List it" (teal), "List it & create new" (dark teal), and "Cancel" (red). Red hand-drawn arrows point to the "List Immediately" dropdown, the "Auto cancel after days" input field, the "FIXED" dropdown, and both the "List it" and "List it & create new" buttons. The background shows a blurred view of the application interface with a table of items and a sidebar.



Happy Selling!

If you need further help or support,
please email us at help@shopiago.com