



Warehouse User Guide

How to Create an Auction Listing from Inventory Item

Version 2.0.2



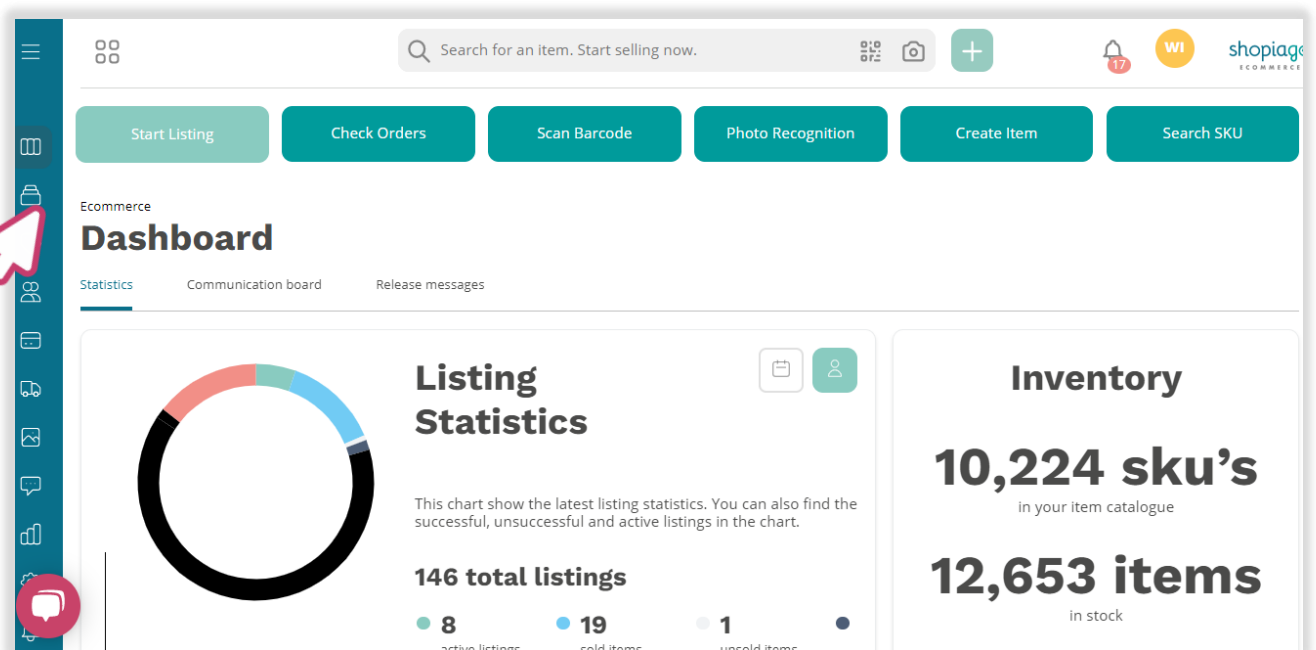
Creating an auction listing from inventory item

Within your Shopiago account, you can create an auction listing by matching up an existing inventory item, and then create the listing based on the item. To be able to list an item, your role must include this privilege.

To create an auction-style listing from inventory item:

 Login to your Shopiago account.

 In the dashboard's menu on the left, click on the "Inventory" icon.





Creating an auction listing from inventory item

- From the inventory variant list, select an item.
- Click on the 'Actions' button at the top right of the page.

The screenshot shows the 'Inventory' page with a table of inventory items. The 'Actions' button is highlighted with a red arrow. The table has columns for 'Listed', 'Item name', 'QTY', 'Location', 'Tote/Box ID', 'SKU', and 'Custom SKU'. The first row shows 'Paper Cups White - Disposable Coffee Cups For Hot Drinks With Lids Party Cups' with a quantity of 1. The second row shows 'Coffee Cup' with a quantity of 1. The third row shows 'Coffee Cup' with a quantity of 2. The 'Listed' column has checkboxes for each row, with the third row's checkbox checked.

Listed	Item name	QTY	Location	Tote/Box ID	SKU	Custom SKU
<input type="checkbox"/>	Paper Cups White - Disposable Coffee Cups For Hot Drinks With Lids Party Cups	1	Central Warehouse	Single	abc123	
<input type="checkbox"/>		1			abc123-1	
<input type="checkbox"/>	Coffee Cup	1	Central Warehouse	Single	XY2000125615	
<input type="checkbox"/>	Coffee Cup	1			XY2000125615-1	
<input checked="" type="checkbox"/>	Coffee Cup	2	Central Warehouse	Single	XY2000125614	

- And then, click on "Create listing from inventory item" from the pop-up screen.

The screenshot shows the 'Inventory' page with the 'Actions' dropdown menu open. The 'Create listing from inventory item' option is highlighted with a red arrow. The menu also includes options for 'Delete', 'Select page', 'Clone this item', and 'Modify'.

Listed	Item name	QTY	Location	Tote/Box ID	SKU	Custom SKU
<input type="checkbox"/>	Paper Cups White - Disposable Coffee Cups For Hot Drinks With Lids Party Cups	1	Central Warehouse	Single	ab	
<input type="checkbox"/>		1			ab	
<input type="checkbox"/>	Coffee Cup	1	Central Warehouse	Single	XY2000125615	
<input type="checkbox"/>	Coffee Cup	1			XY2000125615-1	
<input checked="" type="checkbox"/>	Coffee Cup	2	Central Warehouse	Single	XY2000125614	



Creating an auction listing from inventory item

👉 On the next page, select 'Auction Style Listing' as the buying format.

The screenshot shows the Shopiago Ecommerce interface. At the top, there is a search bar with the text "Search for an item. Start selling now." and icons for a menu, QR code, camera, and a plus sign. On the right, there are notification and wallet icons, and the Shopiago Ecommerce logo. Below the search bar are three buttons: "Find Item", "Scan Barcode", and "Photo Recognition". The main heading is "Create Listing from Inventory item" with a breadcrumb "Ecommerce > Listings" and an "Actions" dropdown menu. There are two listing options, each with a toggle switch:

- Fixed Price Listing**: The toggle is turned off. The description states: "Fixed price listings could be used on each attached marketplace. These listings have a fixed price and could have multiple variants and quantities. These listings could be created for multiple marketplaces at the same time, Shopiago will handle the reconciliation on each selling."
- Auction Style Listing**: The toggle is turned on, and a red mouse cursor is pointing at it. The description states: "Auction style listings could be used only on eBay. This is good if you want to get a higher price for your items than a pre-defined fix price value. Starting your item from a lower starting price and using a reserve price could be a good selling strategy. A fixed price listings can't have variants and the item could have only 1 quantity."

The footer contains links for "Home", "Privacy Policy", "Terms of Service", and "Developer Centre", along with the version "v2.0.6" and social media icons for Facebook, Twitter, and LinkedIn.



Listing title & description

- 🔍 Update the **listing title** if necessary. Don't use descriptive words like "Lovely" or "Amazing" as buyers will not search for these.
- 🔍 Confirm that the **item description** matches your item. And add any additional details to your listing description if necessary.
- 🔍 You can use the 'Search on eBay' button to find out what the item has sold for on marketplaces.

Description tips:

- 🔍 The more information you provide, the easier it will be for customers to make a purchasing decision.
- 🔍 The item description should be comprehensive and accurate.
- 🔍 Don't forget to mention any defects if necessary, to avoid complaints.
- 🔍 You can update the description at any time.

A screenshot of an eBay listing form. A red arrow points to the 'Listing Title' field, which contains the text 'Coffee Mugs Ceramic Tea Drinks Kitchen Hot Chocolate Drinking Mug Cup 350ml'. Another red arrow points to the 'Search on eBay' button. A third red arrow points to the 'Description *' section, which has two tabs: 'Plain text' (selected) and 'eBay'. The description text reads: 'These coffee cups come with a crisp, clean design that lends itself perfectly to the current contemporary trend| 350ml capacity makes these mugs ideal for all varieties of tea, coffee, hot chocolate, and more.' Below this, item specifications are listed: 'Item Width: 8.5cm', 'Type: Coffee/tea Mug', 'Made in United Kingdom', 'Colour: White, Green', and 'Customised: No'. A red speech bubble icon is in the bottom right corner.

Listing Title

Coffee Mugs Ceramic Tea Drinks Kitchen Hot Chocolate Drinking Mug Cup 350ml

Search on eBay

Description *

Plain text eBay

Description *

These coffee cups come with a crisp, clean design that lends itself perfectly to the current contemporary trend| 350ml capacity makes these mugs ideal for all varieties of tea, coffee, hot chocolate, and more.

Item Width: 8.5cm
Type: Coffee/tea Mug
Made in United Kingdom
Colour: White, Green
Customised: No



Adding HTML template to listing description

 To add an HTML template, click on the 'eBay' description tab.

Listing Title

Coffee Mugs Ceramic Tea Drinks Kitchen Hot Chocolate Drinking Mug Cup 350ml

Search on eBay

Description *

Plain texteBay

Description

These coffee cups come with a crisp, clean design that lends itself perfectly to the current contemporary trend| 350ml capacity makes these mugs ideal for all varieties of tea, coffee, hot chocolate, and more.

Item Width: 8.5cm
Type: Coffee/tea Mug
Made in United Kingdom
Colour: White, Green
Customised: No

 And click on the HTML field to select a template. (These will drop in the listing description field).

Description *

Plain texteBayShopify

Description *

HTML template














Enter text to search

Trousers

Watches/Clocks






Wob

X



<>A²A₂





Tags, collect in store & job lot

-  Location will automatically be selected. If not, select the item location.
-  If custom SKU was assigned when the item was created, this will automatically be prepopulated.
-  You can add tag(s) to the item. This is for internal use for categorising listings.
-  Enable 'Collect in Store', if you want buyers to collect the item in store. (To use this feature, the account owner or administrator must add these to the shipping methods).
-  Turn-on 'Job Lot Item' switch, if you are selling the item as a group. If not, leave Off.

Each marketplace has its own features to format your listing's description. The plain text field will be used on every marketplace if you don't overwrite it on the right tab. Ebay allows you to use an HTML template, you can choose it on the eBay tab of the description section. The content of the plain text field will replace the template's `{{description}}` magic string if it has any.

Location *		Custom SKU	Tags
Central Warehouse		SH0055	Mug  Enter a new tag
Collect in store		Job lot item	
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	
Tags (1/12)			









Adding image(s) to your listing

As you can imagine, having high quality photos is one of the best ways to attract customers.







Tips:

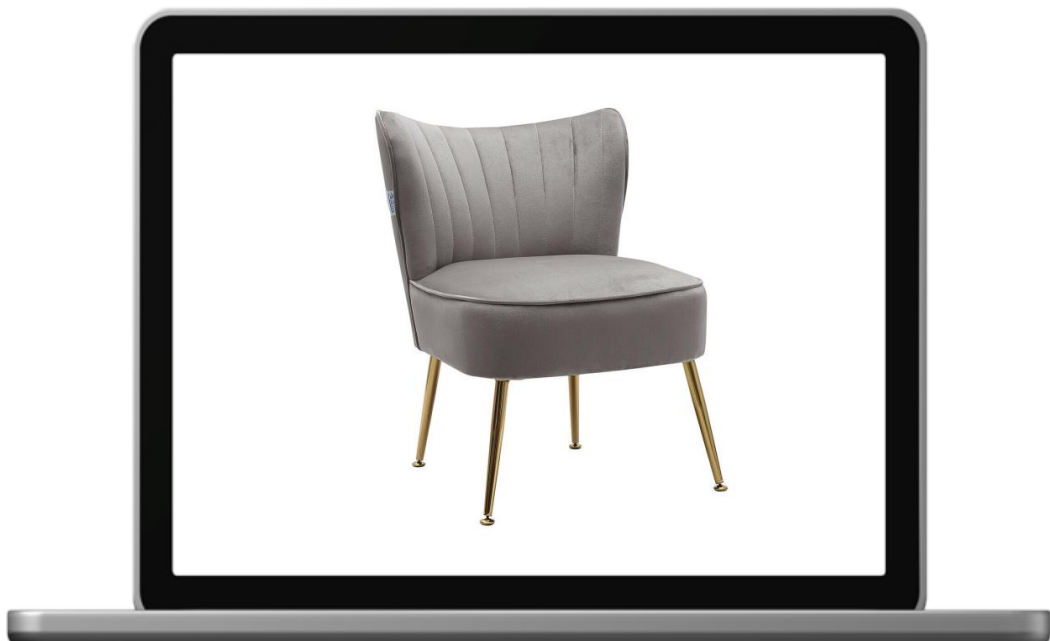
-  Take photos from as many angles as possible.
-  Shopiago photo uploader makes it very easy to add, edit and move photos of your item.
-  You can add up to 12 photos.
-  If possible, your main image should be on a white background (this will improve visibility on Google) and show the item in full.







Adding image(s) to your listing

-  The minimum photo size should be 500 x 500 pixels or 800-1600 pixels on the longest side.
-  Photo must be a PNG, JPEG, BMP or GIF.
-  Don't use a filter as natural colours are better at showing the buyer what to expect.
-  Don't add thumbnails as these can affect the clarity of the photo when submitted to marketplaces.
-  The photo should depict the item being described.
-  The photo should not contain any watermarks or digital signature.

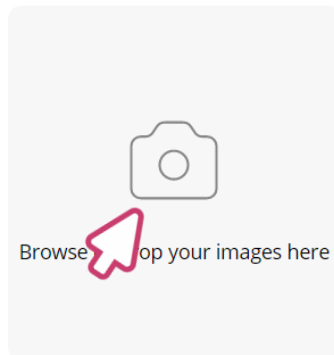




Adding photo(s) to your listing

-  If the item photo(s) wasn't uploaded when the item was created or perhaps you want to add additional photos, click on the "Photo" icon to select the item photo(s) from your Shopiago image library, PC, or mobile devices.
-  You can also drag and drop the item images into the centre of the upload photo icon area.

Images (1/12)

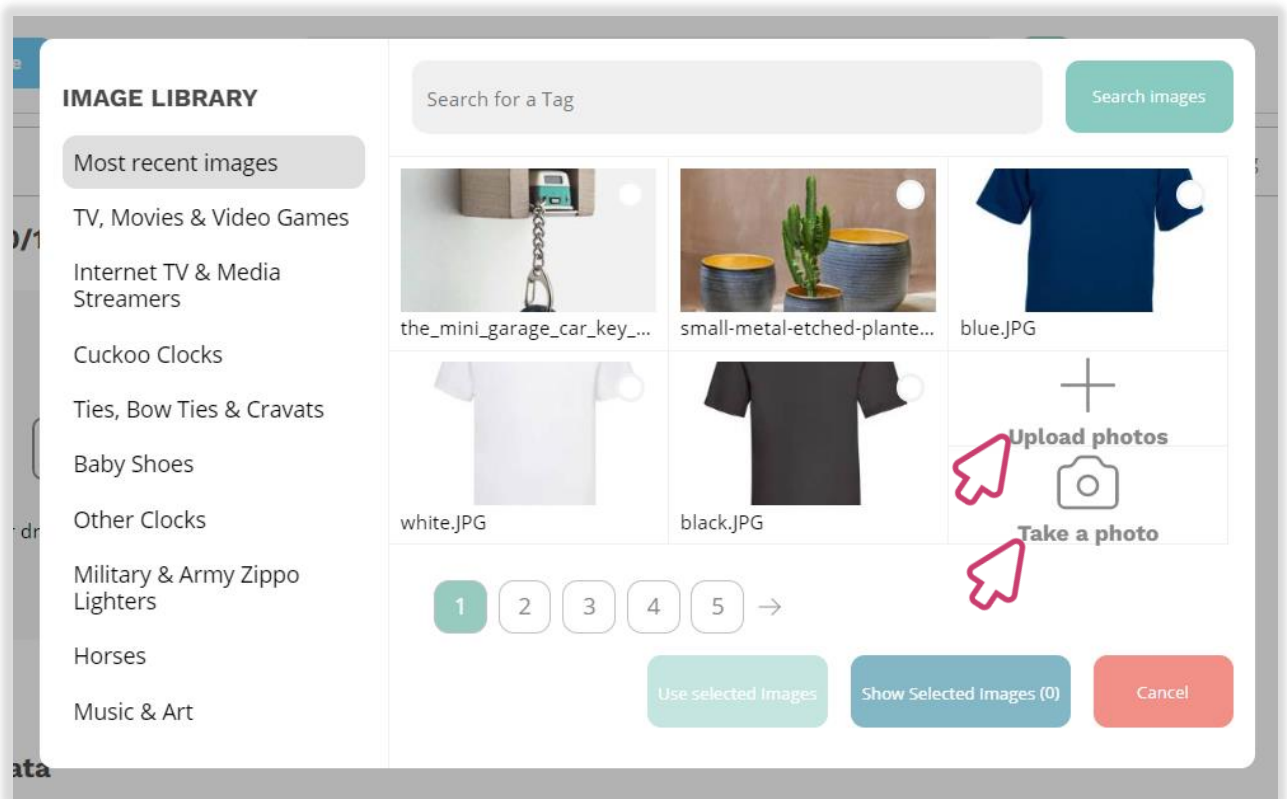


Listing Data



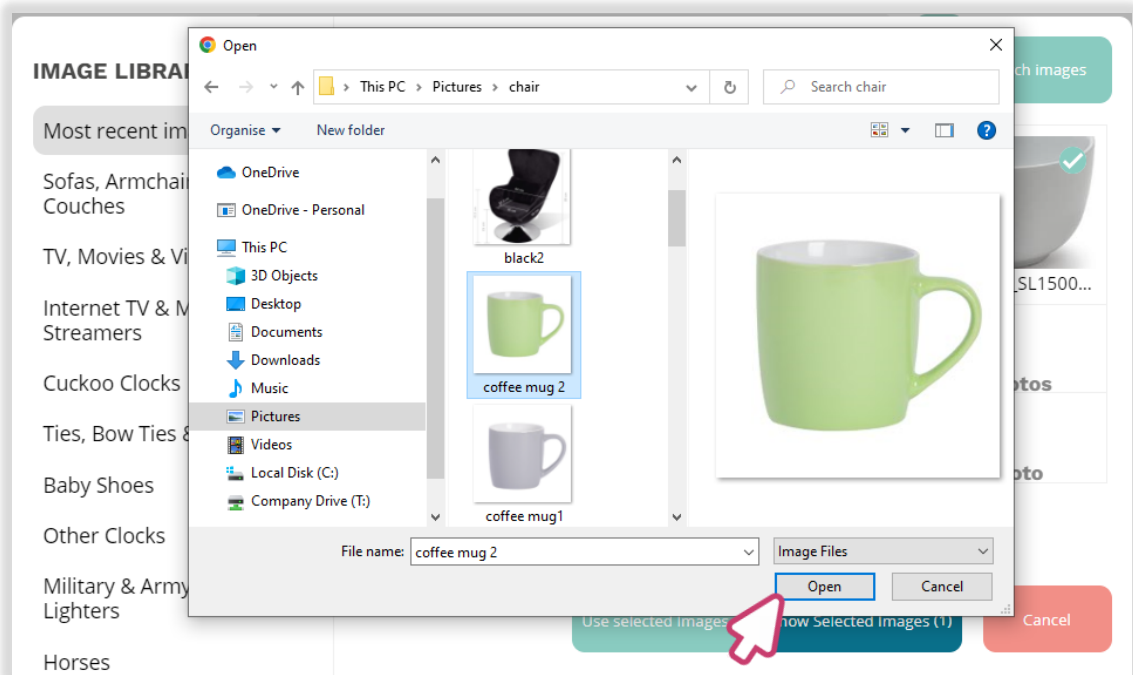
Adding photo(s) to your listing

- From the pop-up screen, click on the 'Upload photos' icon to upload photo(s) already stored on your PC or mobile device.
- You can also take photo(s) directly from your mobile device or PC camera by clicking the 'Take a photo' icon.

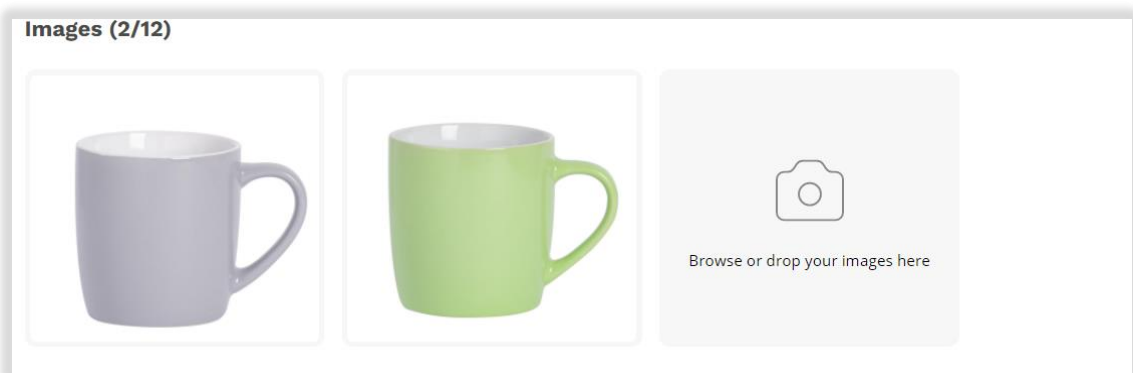


Adding photo(s) to your listing

- 🖱 Once you've clicked on 'upload photos', you will be prompted to select the item photo(s).
- 🖱 To select multiple photos, hold down the Ctrl key and select photos (windows) or Command key for (Mac) then click on the open button.
- 🖱 After selecting the item image(s), click on the 'Open' button.

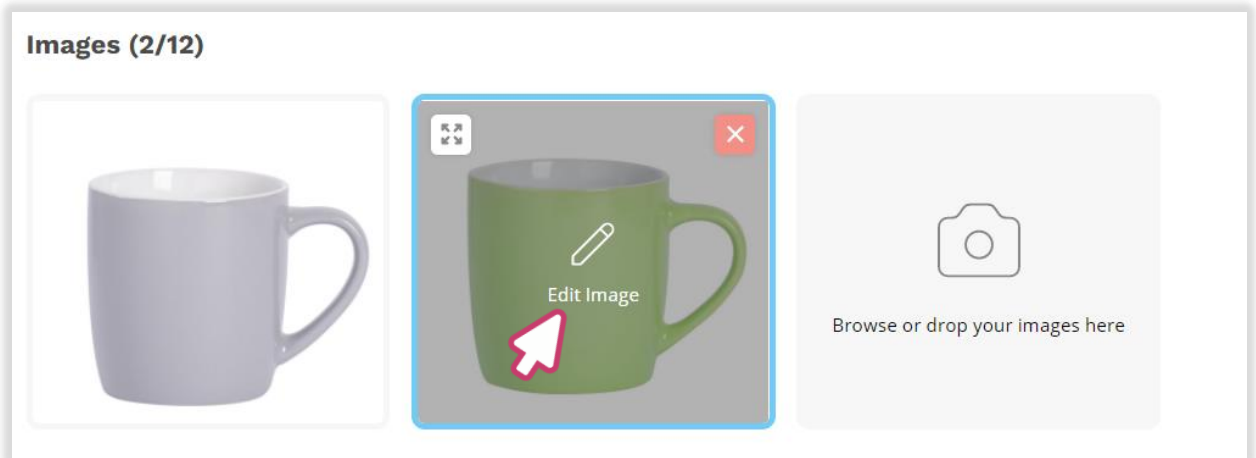


- 🖱 Uploaded photos should then appear on the listing form.

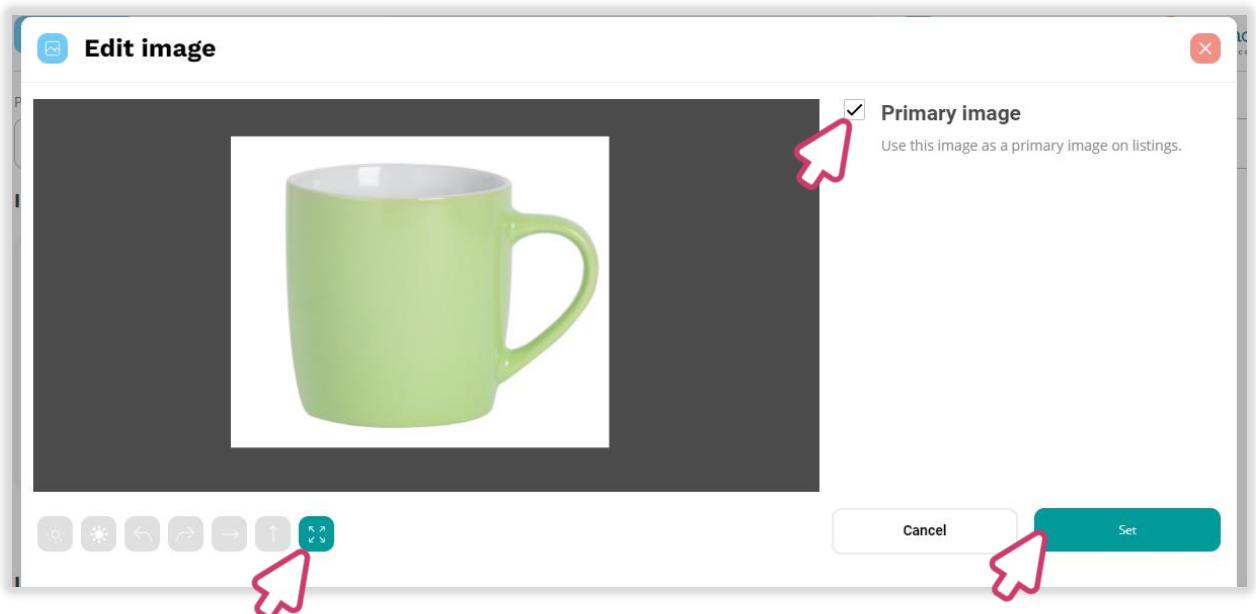


Adding photo(s) to your listing

To edit item image, hover your mouse around the centre of the photo and click on the appearing 'Edit Image' icon.





- From the photo editor screen, use the editing tools to adjust, rotate, crop, flip and change the photo brightness.
- To use image as primary listing photo, tick the 'Primary image' box at the top right hand side of the screen.
- To crop the image, click on the 'Crop' icon, highlight preferred image area, click on the 'Set' icon, and then, click 'Save' button.

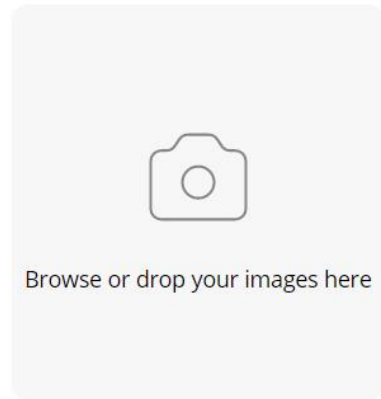




Adding photo(s) to your listing

-  To rearrange photo(s), move your mouse to upper-left of the image, click on 'Move image' icon, and drag the image to a suitable position.
-  To change the primary listing image, move your mouse to upper-left of the image and click on the appearing 'Move' icon then, drag the image to the main position.

Images (2/12)





Adding listing information

- Select an eBay account for the listing.
- Click on the 'Custom Listing Title' field to modify the title if necessary. The title shouldn't be more than 80 characters.
- The item category will be pre-populated. If not, click on 'Suggest me the right categories'.

Listing Data

ebay

Account *

jnohu92 - United Kingdom

Custom Listing Title (80 chars) *

Coffee Mugs Ceramic Tea Drinks Hot Chocolate Drinking Mug Cup 350ml

67/80

Category

[Suggest relevant categories](#)

eBay Category

Antiques

- And, select the best matching categories from the pop-up screen, then click the 'Confirm' button.



Best matching categories



Based on your listing title we search through eBay categories to find some that might fit your item

Home, Furniture & DIY > Cookware, Dining & Bar > Tableware & Serving > Mugs

Home, Furniture & DIY > Cookware, Dining & Bar > Glassware & Drinkware

Films & TV > TV Memorabilia > Mugs


Home, Furniture & DIY > Cookware, Dining & Bar > Kitchen Storage & Organisation > Vacuum Flasks & Mugs

Collectables > Kitchen & Home > Dinnerware & Serveware > Mugs

Confirm

Cancel

Adding listing information

-  You also can manually type in the item category in the search field and select the closest match. Make sure you find the best fitting category.

Account *

jnohu92 - United Kingdom

Custom Listing Title (80 chars) *

Coffee Mugs Ceramic Tea Drinks Hot Chocolate Drinking Mug Cup 350ml

Category Suggest relevant categories

Mugs

- Health & Beauty > Shaving & Hair Removal > Shaving Brushes & Mugs
- Home, Furniture & DIY > Cookware, Dining & Bar > Kitchen Storage & Organisation > Vacuum Flasks & Mugs
- Baby > Baby Feeding > Cups, Dishes & Utensils > Sippy Cups & Mugs
- Books, Comics & Magazines > Comic Books & Memorabilia > Merchandise & Memorabilia > Glasses & Mugs
- Collectables > Fantasy, Myth & Magic > Buffy the Vampire Slayer > Plates & Mugs


-  If you can't find the right item category, use the 'category selector' and work through the different categories to find the best fit.

Custom Listing Title (80 chars) *

Coffee Mugs Ceramic Tea Drinks Hot Chocolate Drinking Mug Cup 350ml

Category Suggest relevant categories

Home, Furniture & DIY > Cookware, Dining & Bar > Tableware & Serving > Mugs

eBay Category  Secondary eBay Category

Everything else	Candles & Home Fragrance	Cutlery	Egg Cups
Films & TV	Celebrations & Occasions	Glassware & Drinkware	Gravy Boats
Garden & Patio	Children's Home & Furniture	Kitchen Linen & Textiles	Jugs & Pitchers
Health & Beauty	Clocks	Kitchen Storage & Organisation	Milk jugs & Sugar Bowls
Holidays & Travel	Cookware, Dining & Bar	Kitchen Tools & Gadgets	Mugs
Home, Furniture & DIY	Curtains & Accessories	Other Cookware, Dining & Bar	Other Tableware
Jewellery & Watches	Cushions	Pots & Pans	Plates
Mobile Phones & Communication	DIY Materials	Tableware & Serving	Serving Dishes
	DIY Tools & Workshop Equipment		Serving Trays



Adding listing information

- 🔗 Next, select a 'Listing duration' from 3 - 10 days.
- 🔗 Select the item condition from the drop-down menu.
- 🔗 And manually type in the item condition description into the description field.

A screenshot of the shopiagogo listing form. At the top, there is a grid of category options. Below this, there are three main input fields: 'Listing duration *', 'Condition *', and 'Condition description'. Red arrows point to each of these fields. The 'Listing duration *' field has a dropdown menu with 'Days 3' selected. The 'Condition *' field has a dropdown menu with 'New' selected. The 'Condition description' field has the text 'Excellent condition' entered. At the bottom left, there is a radio button labeled 'Item Specifics'. At the bottom right, there is a red circular button with a white speech bubble icon.

Books, Comics & Magazines	Celebrations & Occasions	Brewing, Distilling & Wine Making	Mugs
Business, Office & Industrial	Children's Home & Furniture	Cutlery	Other Tableware & Serveware
Cameras & Photography	Clocks	Glassware & Drinkware	Plates
Cars, Motorcycles & Vehicles	Cookware, Dining & Bar	Kitchen Linen & Textiles	Serving Dishes
Clothes, Shoes & Accessories	Curtains, Blinds & Accessories	Kitchen Storage & Organisation	Serving Trays

Listing duration *

Days 3

Condition *

New

Condition description

Excellent condition

☐ Item Specifics




edit






Item specifics

Item specifics are required when listing to eBay and once you get it right, it can boost sales. Below are 3 categories for item specifics:




Required

-  eBay requires mandatory attributes for this category. It will help customers to find items when they perform a search.
-  On the marketplace, buyers usually filter their search by using item specifics. Making it easier for them to find what they are looking for.
-  If you haven't entered one of these specifics, the item will drop off the search and therefore it won't be visible to customers.

Recommended

-  Your listing will perform better if you fill in these recommended attributes.
-  It could reach a higher search position and will show up in more search results.
-  This is not mandatory but if you have these details, please enter them.

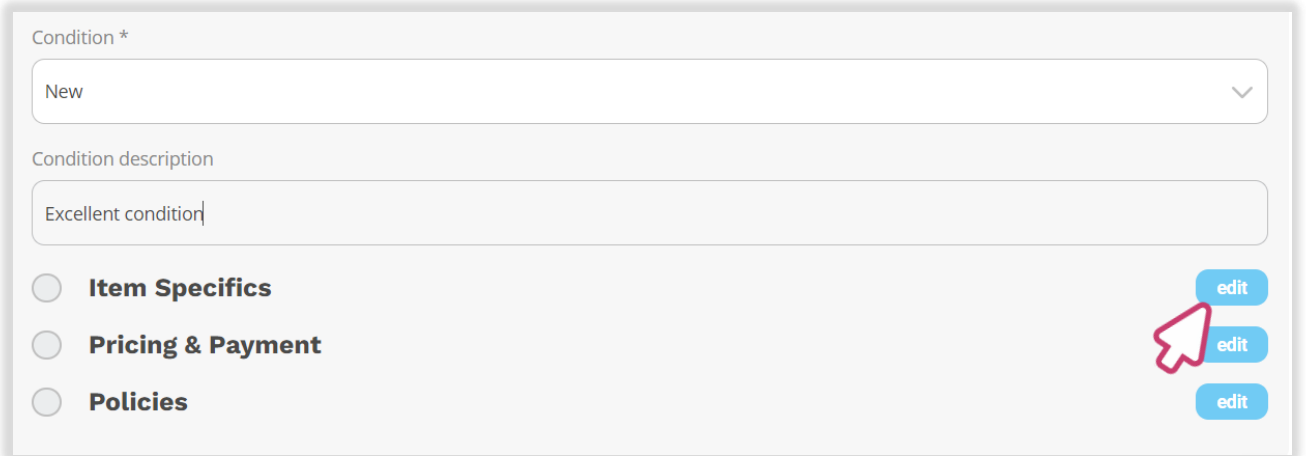
Optional

-  You can add additional attributes to your listing but this is not mandatory.
-  These attributes will be shown on the listing but may not be used during eBay search.
-  This doesn't affect buyer's search but could improve customers experience.




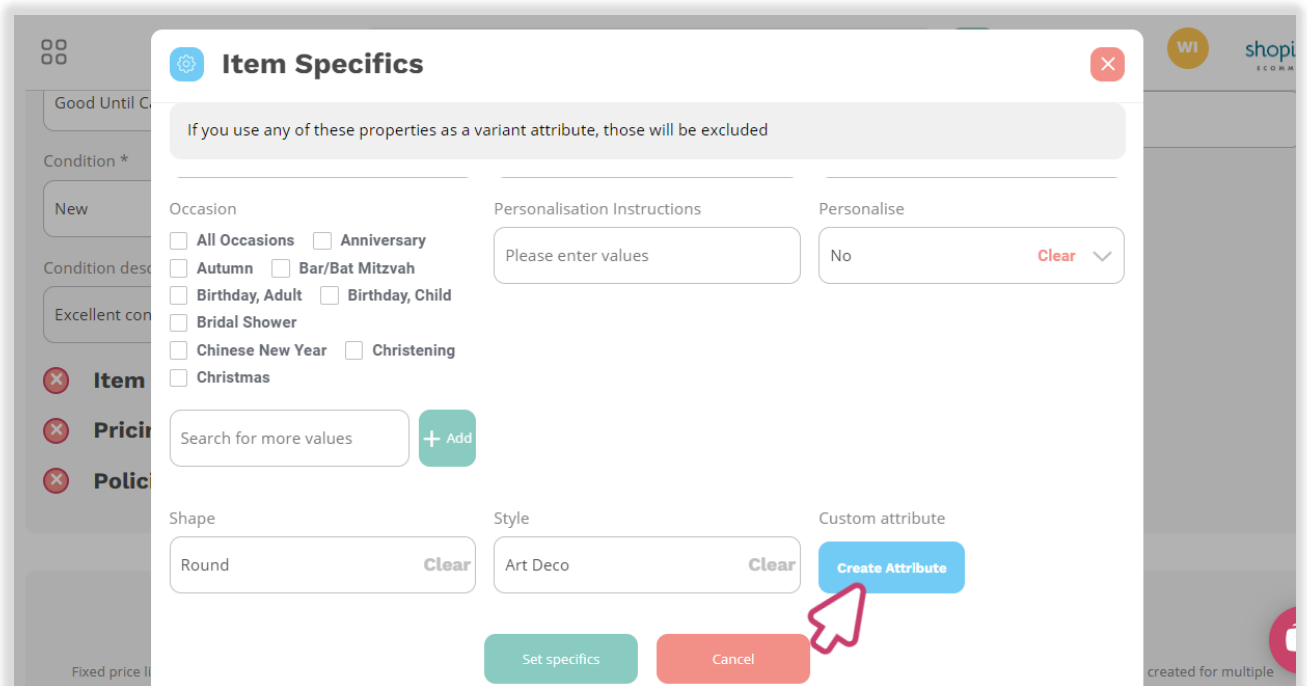
Item specifics

 To add item 'Specifics', click on the 'edit' button.



 From the pop-up screen, select the necessary attributes that applies to the item.

 To add custom attribute(s), click on the 'Create Attribute' button at the bottom of the screen





Item specifics

- From the pop-up screen, key-in the attribute name and value. Then, click on the 'Add attribute' button.

A screenshot of the "Attribute creation" pop-up screen. The screen has a white background with a red close button in the top right corner. It contains two input fields: "Attribute Name *" with the text "Market price" and "Value *" with the text "35". Below these fields are two buttons: a green "Add attribute" button and a red "Cancel" button. A red mouse cursor icon is pointing at the "Add attribute" button. In the background, a blurred view of the "Item Specifics" screen is visible, showing various occasion checkboxes and a search bar.

- Click on the 'Set specifics' button, once you are ready!

A screenshot of the "Item Specifics" screen. The screen has a white background with a red close button in the top right corner. It contains a section titled "If you use any of these properties as a variant attribute, those will be excluded" with a list of occasion checkboxes: "All Occasions", "Autumn", "Bar/Bat Mitzvah", "Birthday, Adult", "Birthday, Child", "Bridal Shower", "Chinese New Year", "Christening", and "Christmas". Below this list is a search bar with the text "Father's Day" and a green "+ Add" button. At the bottom of the screen, there are three buttons: a blue "Create Attribute" button, a green "Set specifics" button, and a red "Cancel" button. A red mouse cursor icon is pointing at the "Set specifics" button. In the background, a blurred view of the "Ecommerce" screen is visible, showing various product details and a list of items.






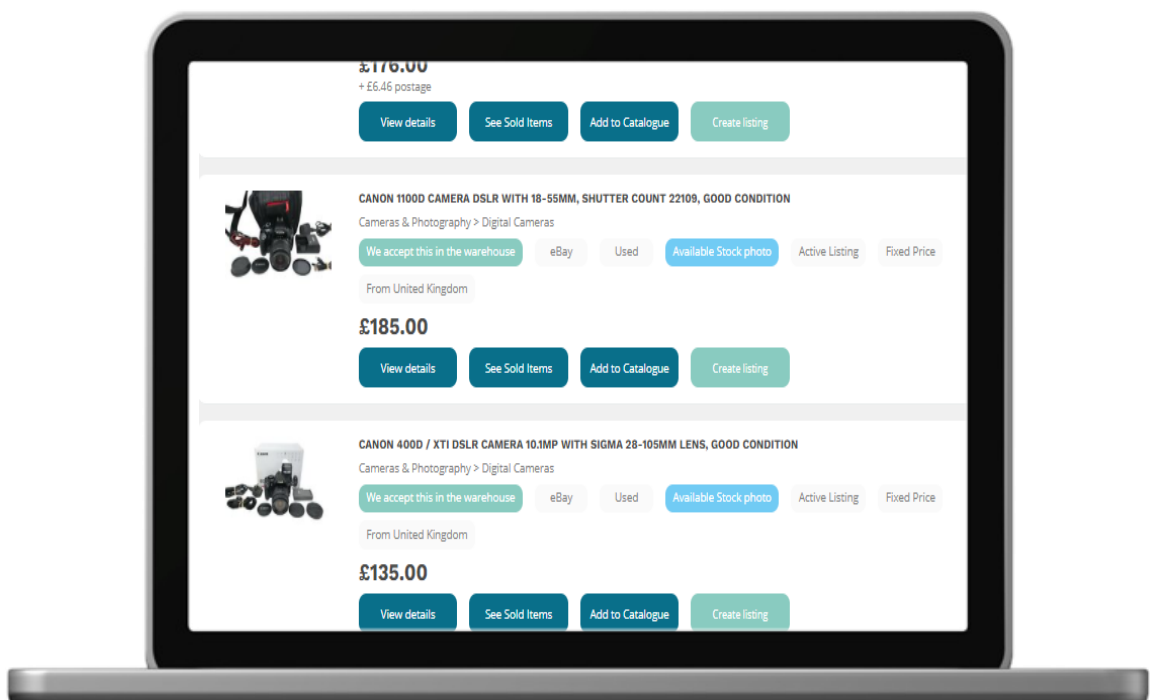
Pricing and payment

Pricing is one of the top influencing factors. You should think carefully when setting up your price. Most customers will take item price into consideration when deciding whether to buy your item.

Customers will bid on your item during a set period of 3 to 10 days and the highest bidder at the close of the auction buys your item.

Tips:

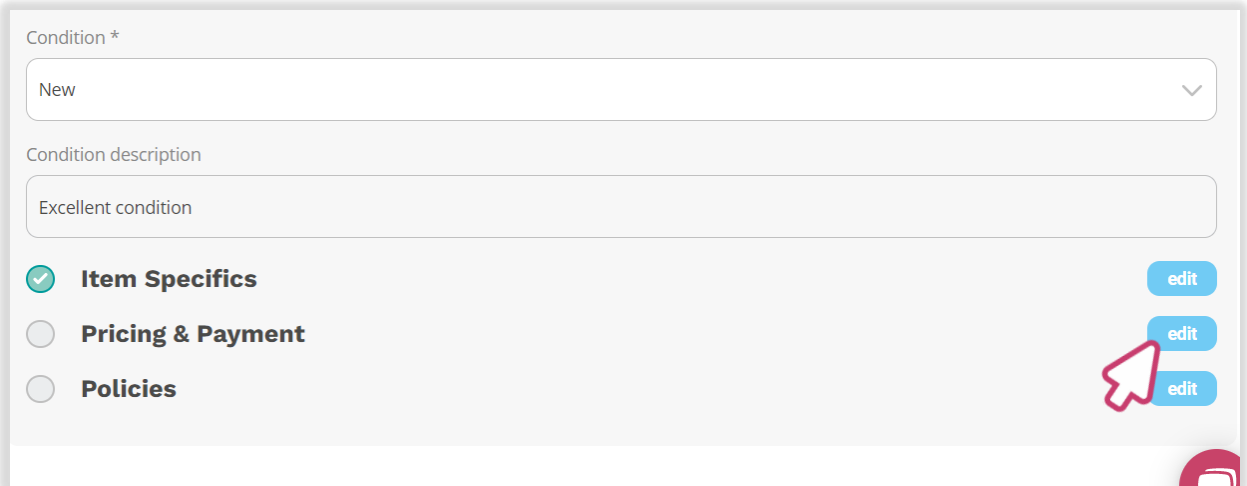
-  Avoid setting up your price based on what you want to achieve.
-  Don't presume what a customer might pay for your item.
-  Do your research!







Pricing and payment

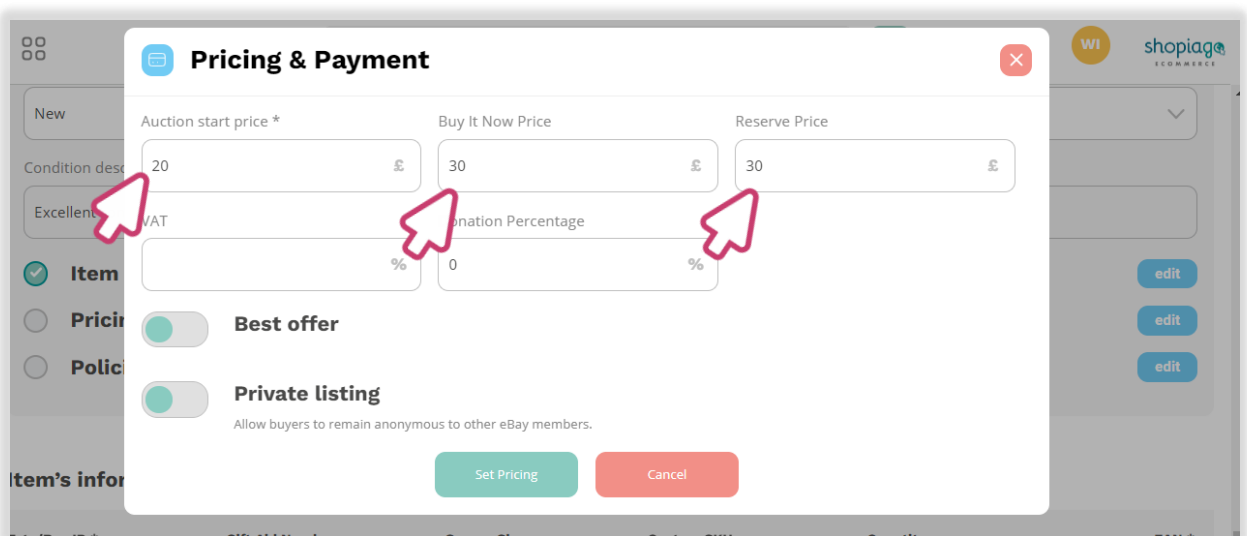
 To set item 'Price and payment' click on the 'Edit' button.



 From the pop-up screen, enter a reasonable amount as a start price. If you set your price too low, the buyer may not think that the item is genuine.

 You may want to set a '**Buy it Now**' price as a backup, to give customers the option to buy the item immediately rather than bidding. Please research the market if you are not sure how much to price your item.

 Set a '**Reserve Price**' - a minimum amount that you would want the item to sell for. Leave it blank if you do not want a reserve price.



Pricing and payment

- 🔗 Key-in item VAT %. (This applies only to 'new' goods. Leave it blank if it does not apply).
- 🔗 Select your 'Listing Donation Percentage' (this is the amount you are donating for the item). If you are a charity, this should automatically be 100% in your settings.

Pricing & Payment

Auction start price * 20 £

Buy It Now Price 30 £

Reserve Price 30 £

VAT 20 %

Donation Percentage 100 %

☐ **Best offer**

☐ **Private listing**
Allow buyers to remain anonymous to other eBay members.

Set Pricing Cancel

- 🔗 Switch - On '**Best Offer**' if necessary. This allows buyers to submit an offer for what they are willing to pay (you can decide whether to accept or make a counter-offer).
- 🔗 And enter the amounts that you are willing to accept and the lowest amounts to automatically decline.

Pricing & Payment

Auction start price * 20 £

Buy It Now Price 30 £

Reserve Price 30 £

VAT 20 %

Donation Percentage 100 %

☒ **Best offer**

Automatically accept offers of at least 30 £

Automatically decline offers lower than 20 £

☐ **Private listing**
Allow buyers to remain anonymous to other eBay members.

Set Pricing Cancel



Pricing and payment

- 🌐 Switch-on 'Private Listing' if necessary, to keep bidder and buyer identities hidden from other eBay members.
- 🌐 Click the 'Set pricing' button once all properties are set.

A screenshot of the 'Pricing & Payment' modal in the shopiagogo app. The modal is white with a red close button in the top right corner. It contains several input fields and toggle switches. The 'Best offer' toggle is turned on. The 'Private listing' toggle is also turned on, and a red arrow points to it. At the bottom, there are two buttons: 'Set Pricing' (green) and 'Cancel' (red). A red arrow points to the 'Set Pricing' button. The background shows a blurred view of the app's main interface.

Pricing & Payment

Auction start price * £

Buy It Now Price £

Reserve Price £

VAT %

Donation Percentage %

☒ **Best offer**

Automatically accept offers of at least £

Automatically decline offers lower than £

☒ **Private listing**
Allow buyers to remain anonymous to other eBay members.

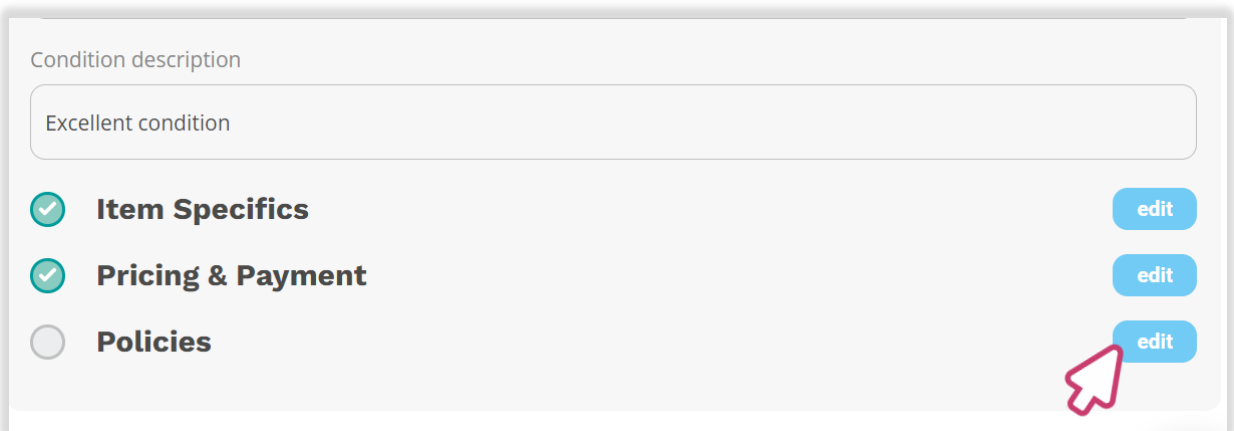



Policies

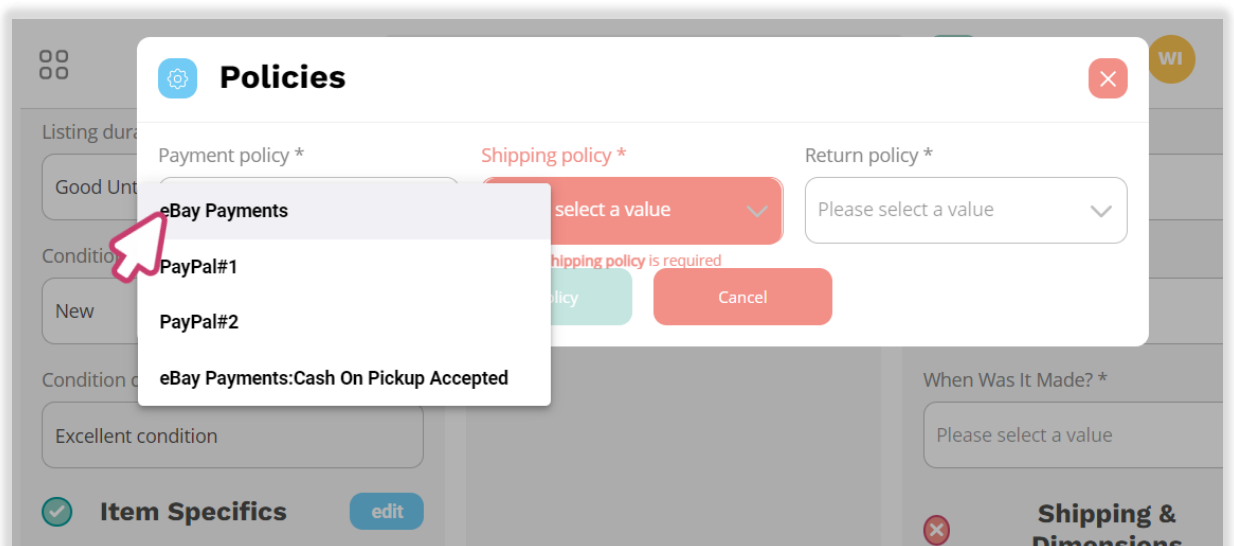
When selling on eBay, you have to let the buyers know how they can pay, how long it will take to ship an item and whether you accept returns or not. If these policies are already set on your eBay account, you can sync them into your Shopiago account, making it easier to select them when listing.

To set policies;

 Click on the 'Edit' button.

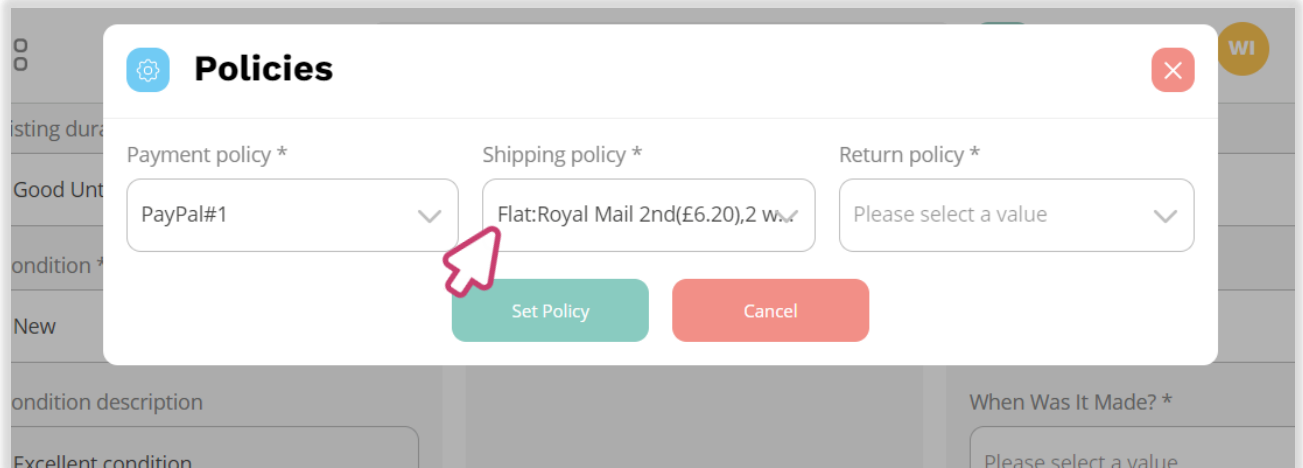
A screenshot of the "Policies" section in the Shopiago interface. At the top, there is a "Condition description" field containing the text "Excellent condition". Below this, there are three items listed: "Item Specifics", "Pricing & Payment", and "Policies". Each item has a circular icon to its left (a checkmark for the first two, and an empty circle for the third) and a blue "edit" button to its right. A red mouse cursor icon is pointing at the "edit" button for the "Policies" item.

 From the pop-up screen, click on the 'Payment policy' field and select a preferred payment policy.

A screenshot of the "Policies" pop-up screen. The screen has a white background with a red close button in the top right corner. It contains three main sections: "Payment policy *", "Shipping policy *", and "Return policy *". The "Payment policy *" section has a dropdown menu open, showing four options: "eBay Payments", "PayPal#1", "PayPal#2", and "eBay Payments:Cash On Pickup Accepted". A red mouse cursor icon is pointing at the "eBay Payments" option. The "Shipping policy *" section has a red "select a value" button and a red error message "Shipping policy is required". The "Return policy *" section has a "Please select a value" dropdown. At the bottom, there is a "Cancel" button. The background of the screen shows a blurred view of the Shopiago interface.

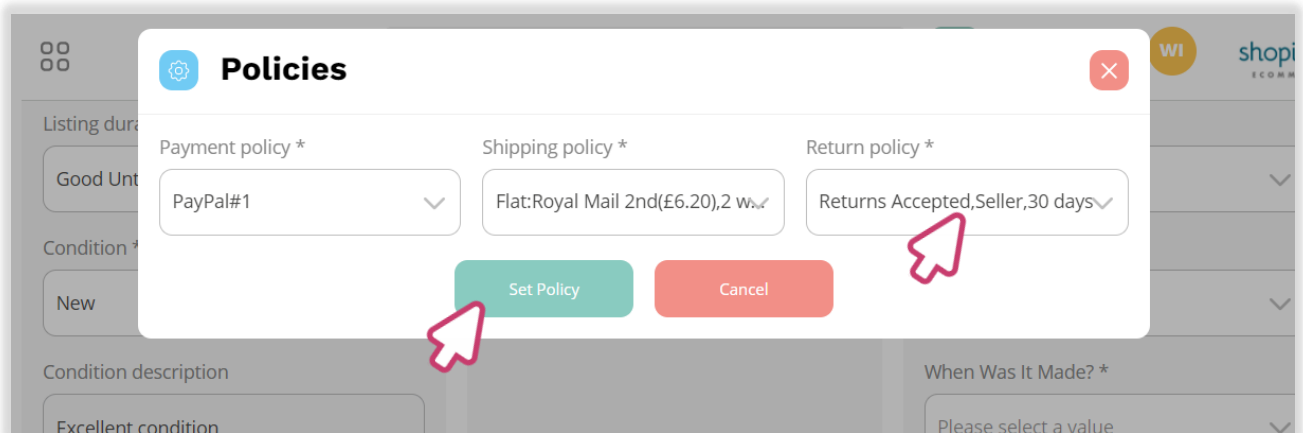
Policies

- Click on the 'Shipping policy' field and select the relevant postage service provider.



The screenshot shows a 'Policies' modal window with three dropdown menus: 'Payment policy *', 'Shipping policy *', and 'Return policy *'. The 'Payment policy' is set to 'PayPal#1'. The 'Shipping policy' is set to 'Flat:Royal Mail 2nd(£6.20),2 w...'. The 'Return policy' is set to 'Please select a value'. A red mouse cursor is pointing at the 'Shipping policy' dropdown. Below the dropdowns are two buttons: 'Set Policy' (green) and 'Cancel' (red).

- Click on the 'Return policy' field and select the relevant return policy.
- Then, click on 'Set Policy' button.



The screenshot shows the same 'Policies' modal window. The 'Return policy' dropdown is now set to 'Returns Accepted,Seller,30 days'. A red mouse cursor is pointing at the 'Return policy' dropdown. The 'Set Policy' button is highlighted with a red mouse cursor. The 'Cancel' button remains red.



Item Information

An inventory item information is required when listing from inventory.

To enter the item information;

- Click on the 'Inventory variant' field to select the correct inventory variant.
- "The Tote/Box ID" will be populated if it was assigned when the item was created.
- The gift aid number will automatically be populated if it was assigned when the item was created.
- 'Source shop' will automatically be set as default. If not, select where the item is stored.
- Custom SKU will also be populated if it was assigned when the item was created.
- Item 'Quantity' will automatically be set to 1 for auction style listing
- Enter item identifier number (EAN). Identification number makes it easier for customers to find your item, so please be sure to fill in this field). If your item doesn't have an EAN, click the text field and select Does Not Apply.

✔ Item Specifics

✔ Pricing & Payment

✔ Policies

edit

edit

edit

Item's information

Inventory variant	Tote/Box ID *	Gift Aid Number	Source Shop	Custom SKU	Quantity	EAN
Coffee Cup	Does Not Apply		Shoptown Industries -Shop	SH0055	1	Does Not Ap

☐ I want to follow messages on my dashboard related to this item

Create Listing

Save as a draft

Save as a template

Cancel



Submit your listing

-  Once all the item information are entered, click on the 'Create listing' button to list the item.

✔ Item Specifics

✔ Pricing & Payment

✔ Policies

edit

edit

edit

Item's information

Inventory variant	Tote/Box ID *	Gift Aid Number	Source Shop	Custom SKU	Quantity
Coffee Cup ▼	Does Not Apply		Shoptown Industries -Shop		<div>-</div> 1

☐ I want to follow messages on my dashboard related to this item

Create Listing

Save as a draft

Save as a template




Cancel

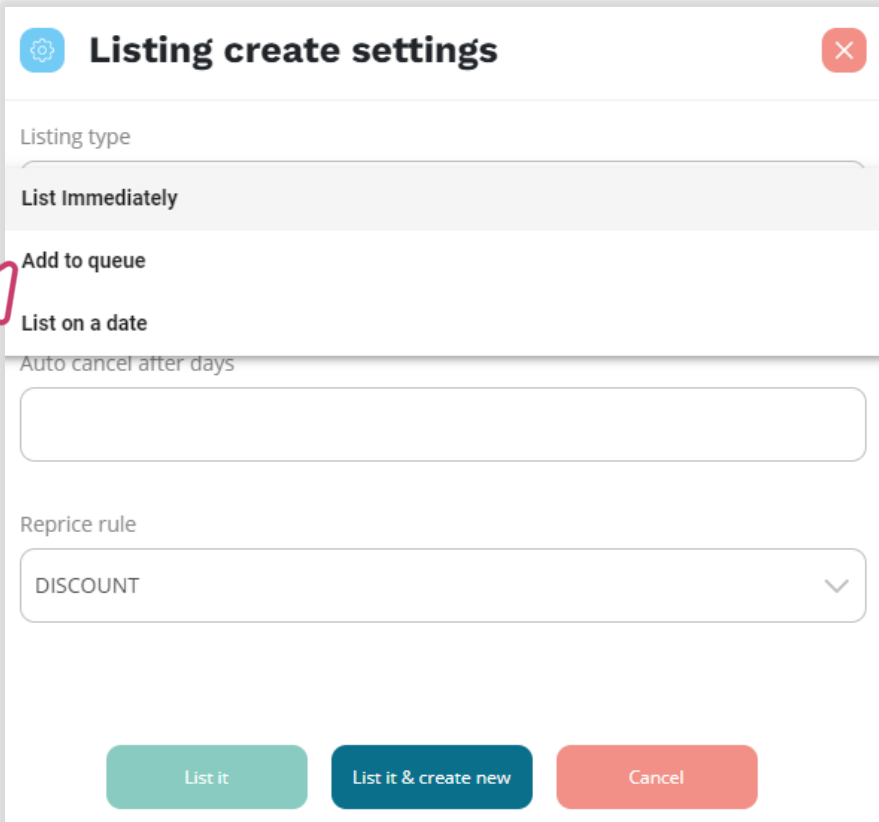




Listing options

Once you've clicked on 'Create listing' button, you will be prompted to select one listing type:

-  **List immediately** - when you want the item to go live instantly.
-  **Add to queue** - means the item will be sent to eBay at a scheduled time that you have determined within your settings.
-  **List on date** - a set date that you want the item to go live on eBay.

A screenshot of a "Listing create settings" dialog box. The dialog has a title bar with a gear icon and a close button (red square with a white 'X'). Below the title bar, there is a section labeled "Listing type" with three options: "List Immediately" (highlighted with a grey background), "Add to queue", and "List on a date". A red hand cursor icon is pointing at the "Add to queue" option. Below this section is a field labeled "Auto cancel after days" with an empty input box. Further down is a section labeled "Reprice rule" with a dropdown menu showing "DISCOUNT" and a downward arrow. At the bottom of the dialog are three buttons: "List it" (teal), "List it & create new" (dark teal), and "Cancel" (red).



Listing options

- 🔗 Tick the 'Relist automatically' box, so if the item doesn't sell after the listing period, Shopiago will automatically relist the item for another chance of a sale.
- 🔗 Enter value(s) for auto-relists.
- 🔗 Select a 'Reprice rule' from the drop-down menu or leave blank if it is not applicable.
- 🔗 Finally, click '**List it**' or '**list it & create new**' button.

A screenshot of a web application showing a modal form titled "Listing create settings". The form has a white background and a red close button in the top right corner. It contains the following fields:

- "Listing type": A dropdown menu with "Add to queue" selected.
- "Relist automatically *": A checkbox that is checked.
- "Number of automatic relists": A text input field containing the number "2".
- "Reprice rule": A dropdown menu with "Auction Reprice" selected.

At the bottom of the modal are three buttons: "List it" (teal), "List it & create new" (dark teal), and "Cancel" (red). Three red arrows point to the "Relist automatically" checkbox, the "Number of automatic relists" input field, and the "List it" button. The background of the application is blurred, showing various settings and navigation elements.



Happy Selling!

If you need further help or support,
please email us at help@shopiago.com